Draft Minutes of Brixton Parish Council October meeting held on Wednesday 20th October 2026 at 7.00 pm in Sherford Community Hub, Sherford

Present: Cllr Michael Wills (Vice Chair), Cllr Terry Clegg, Cllr Ian Martin, Cllr Stuart Nix and Cllr Prem MacLennan
In attendance: Kirstie Aldridge (Clerk)

Members of the public in attendance: 10

Cllr Wills, as Chair of the meeting, welcomed everyone to the meeting

Open Forum

Report from Devon County Councillor Tony Carson (via email)
Local Government Reorganisation (LGR)
There is no update

Devon Water Quality Summit
The Water summit is being held by invitation on 17th November.
County Cllr Tony Carson will be representing the division of Bickleigh and Wembury and there will be representation from YEM.

SEND
Ofsted and the Care Quality Commission (CQC) are inspecting SEND services in Devon and have been seeking feedback from residents

Libraries
There is a community Grant available for external groups to apply for activities in the library environment. Please visit the DCC website for information.

Locality budget
There are still funds available for community projects.

Roads and Transport
A further £4.5m has been allocated for diversion routes, road and drainage repairs in Devon, on top of the £7m previously allocated for urgent repairs and reactive maintenance.

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Sherford

Report from Steven Williams, BPC nominated Director Sherford Community Land Trust (SCLT)

Meeting was held recently
Craft Fair will take place on 11th October and the Christmas Fair 13th December

SCLT fees have been sent out from Trinity, this is part of the s106 agreement, Trinity is new management company started on 23rd August replacing Firstport

SCLT are holding discussions regarding the Health Hub
Conversations are ongoing regarding the leisure centre – the issue with the leisure centre is the expense of having the swimming pool
Doctor surgery still in discussions with NHS, alternative options are being discussed
The temporary surgery has been declined by NHS
Residents can now register with Pathway Medical Group (Plympton surgery)

No Grant applications have been received.
Residents of Sherford can apply for between £50 and £1000
These are for the benefit of residents and general community support
Please see https://www.sherfordtrust.org.uk/grants.php for details of how to apply.

Sherford

Report from District Councillors Julie Carson and Alison Nix (via email)

- Work currently being done to remove roundabout on Sherford Road, due to concerns over visibility.
- In process of arranging a Road Safety meeting with Sherford Vale School – will consult with BPC on dates
- Still working on the "Residents Wish List" – Health Services, local transport, highways, services including the local centre.
- Meeting regarding Leisure Centre held on Monday – will update BPC shortly.
- Work continuing around the Deep Lane end of the development to put in the entrance and associated infrastructure for the Business Park
- Parking concerns raised with Consortium particularly over safety.
- Several resident queries and complaints being dealt with.
- New LEAP being planned for the land near the quarry – consultation to be done with the school and youth group
- Cricket pitch will come online for next season CLT and Consortium working with Plymouth Argyle Community Trust towards implementation
- First set of allotments on Gemini Road are imminent and Consortium working with CLT on organisation of the allotments on the next phase
- Plympton Foodbank have made contact to remind residents in Sherford to approach them if they are in need of support

Brixton

Report from District Councillors Julie Carson and Alison Nix (via email)

- Supporting residents with concerns over poor parking around the school

Date …… Signed ……
Mr M Wills – Vice Chair, Brixton Parish Council

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Carrollsland
Report from District Councillors Julie Carson and Alison Nix (via email)
Nothing to report

SHDC General Information (via email)
Grants
Grants available from the District Councillors for community projects or environmental projects.

LGR
No further updates at present. May 2027 elections will go ahead within South Hams District.

Crisis and Resilience Fund
The fund managed by South Hams District Council is designed to support low-income households in the South Hams who are facing an unexpected financial shock, such as a sudden loss of income, the breakdown of an essential household item, or another urgent cost they cannot afford. The fund can also provide housing support, financial advice and wider services to help people avoid future crises and build longer-term resilience. Residents must be aged 16 or over and live in the South Hams as their main home.
If councillors are contacted by residents in need of support, they can encourage them to check the eligibility criteria and apply online using this link southhams.gov.uk/benefits-and-support/other-available-support/crisis-and-resilience-fund. As not all residents are able to complete online applications support is available by telephone and, longer term, it is hoped to develop a face-to-face offering.

Planning changes
The Government is making fundamental changes to the way in which planning applications are to be determined after 31 October. After that date Town and Country Planning (Discharge of Local Planning Authority Functions) (England) Regulations 2026 introduce a national scheme of delegation for all planning decisions.
The Government's objective is to introduce greater clarity and consistency in the role of planning committees in development management decision-taking. The intended effect is that there will be fewer applications decided by planning committees and more delegated to officers.
The 2026 Regulations adopt a two-schedule structure. Schedule 1 applications must be delegated to officers unless the application is one that is being made by the Council, or by an officer or member of the Council.
Schedule 2 applications, which are the more significant applications, are subject to a presumption of officer determination but may be referred to committee where the nominated officer and nominated member agree that the statutory criteria for referral are met.
The Council is taking time to work through the regulations and how it should adopt its processes to comply with them. Town and parish councils remain consultees and their comments on applications will remain relevant considerations.

Police warning about Amazon scam

Devon & Cornwall Police are warning residents about a scam in which fraudsters impersonate Amazon staff and attempt to gain access to victims' accounts.

The Force's Cyber Protect team said victims receive unexpected telephone calls from someone claiming to be from Amazon. The caller tells them an unauthorised purchase, often a high-value item such as an iPhone, has been attempted on their account and that immediate action is needed to stop the order. The fraudster then asks the victim to read out a verification code sent to their mobile phone or WhatsApp account. If the victim provides the code, the criminal may be able to take control of the account.

Police are warning people not to share one-time passcodes, verification codes or multi-factor authentication codes with anyone who contacts them unexpectedly; security codes sent to their devices are intended for their use only and should never be shared with someone who contacts them unexpectedly.

Anyone who has been a victim of fraud or cybercrime can report it to Report Fraud online or by calling 0300 123 2040.

Residents in attendance from Sherford raised several queries for discussion and clarification.

The planters at the top of the roundabout were discussed, Cllr MacLennan stated that BPC were keen to encourage greater community involvement in their maintenance and planting.

Cllr MacLennan reported that the Girl Guides are considering adopting the planters, and members of the over 50's group would also like to be involved. Cllr MacLennan confirmed that BPC would be willing to fund the cost of compost and plants.

Discussion regarding the no. 19 bus service possibly operating a diversion into Sherford once or twice a week to provide residents with access to the crematorium and Saltram. Cllr MacLennan stated that this was discussed at the recent Sherford Liaison meeting and Cllr John Stephens, PCC Cabinet Member for Strategic Planning and Transport agreed to speak with the bus company to establish whether such a diversion would be possible.

Various issues and concerns regarding Trinity Management Company were discussed. Cllr MacLennan confirmed that she had already contacted Michelle Ashley, Senior Estates and Property Manager regarding the queries and concerns.

Concerns were raised regarding parking throughout Sherford, particularly vehicles parking on pavements and obstructing access for pedestrians, including those with prams, forcing people to walk in the road. Cllr MacLennan stated that this issue had also been raised at the previous Sherford Liaison Meeting and agreed that further action was required. Cllr MacLennan has already raised this with the Sherford Community Panel. It was noted that a consultation on parking in Sherford is proposed, with the next step for the Sherford Consortium to consider how this could be taken forward and how residents could be consulted

Open Forum Closed

Date …… Signed ……

Mr M Wills – Vice Chair, Brixton Parish Council

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83. Welcome and Apologies for Absence

Apologies were received from Cllrs Carson, Gillard, Hawken and Hitchins and accepted by all Councillors.

Apologies were also received from County Cllr Tony Carson, District Cllrs Julie Carson and Alison Nix

84. Declarations of Interest

None

85. Confirmation of minutes of the meeting of Parish Council on Wednesday 30th September 2026

Cllr Clegg proposed BPC accept the minutes of Brixton Parish Council meeting on 30th September 2026 as an accurate record of the meeting, seconded by Cllr Wills. Cllrs Martin and Nix abstained. All others in attendance were unanimous. Cllr Wills signed the minutes of the relevant meeting.

86. Financial Matters

86.1 To receive and ratify the finance statement for October 2026

Receipts:	**Amount**	
	NIL	
Payments:		
S Axell - reimburse Community Support Helpbox	£110.45	Cost of Living
E Hitchins - DALC conference mileage - Exeter	£37.95	General
K Aldridge - Sherford Room Hire - October	£25.00	General
M Penney - 4 x bus shelters & 2 x telephone box clean	£80.00	General
Western Web - annual renewal of BrixtonDevon webspace	£102.00	General see note 2
BCA - Room Hire - September 2026	£35.00	General
K Aldridge wages	£1,272.80	General
K Aldridge expenses	£21.30	General
K Aldridge office allowance	£35.00	General
K Aldridge - reimburse October zoom	£16.79	General
BPC pension contribution (October)	£341.30	General
P Harvey - October Grounds Maintenance	£477.50	General
Rev T Filtness - reimburse Community Support Helpbox	£94.23	Cost of Living
E Arran - reimburse expenses The Green	£96.99	General
	£2,746.31	

18th September 2026

Current Account:	£52,189.91
Deposit Account:	£20,538.46
TOTAL:	**£72,728.37**

Statement balance at 21st April 2026

Skipton Building Society	**£87,577.99**

Date …… Signed ……

Mr M Wills – Vice Chair, Brixton Parish Council

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Current Balance:

P3	£624.26	
Legal Fees	£12,482.69	
Sherford 106 Contribution to Brixton Parish Council	£10,265.98	
Brixstix funds	£757.50	
Brixton History Group	£533.09	
Yealm Community Energy - 2022 Grant (Bee Wild)	£49.70	
Green Fund	£382.63	
Community Emergency Plan Grant	£103.85	
Community Amenity Space (Cofflete) Comm Tog Fund	£2,479.84	
Cofflete Info Board	£100.00	
River Yealm Water Quality (annual 2025/2026)	£600.59	Note 1
River Yealm Water Quality (annual 2026/2027)	£540.00	
River Yealm Water Quality - River Fly 2025/2026	£2.00	
River Yealm Water Quality - River Fly 2026/2027	£1,268.00	
Silverbridge Way expansion	£5,977.50	
DCC and SHDC Cost of Living Grant	£600.00	
Cost of Living Crisis	£521.76	
Book Sale - Community Project	£105.57	
Total of Fund allocated	**£37,394.96**	

Notes

1. River Yealm Water Quality Working Group funds are being collected by BPC (contributions will be received from 6 riparian parishes - BPC, YPC, N&N, WPC, Cornwood & Sparkwell) - BPC will hold these funds
River Yealm Annual 2026/2027 contribution is £135.00
River Yealm River Fly 2026/2027 contribution is £317.00
Therefore, monies BPC will receive from 6 riparian parishes are £452.00
BPC funds transferred into the River Yealm ring fenced account as per approval at BPC November 2025 - minute reference 100.6. Awaiting contribution from YPC and Sparkwell for 2026 / 2027

2. Western Web invoice for BrixtonDevon Website - invoice is for the annual renewal of webspace, content management licence and email services for brixtondevon.co.uk
Payment will be split 3 ways - 1/3 BPC, 1/3 BCA and 1/3 The Brixton Feoffee Trust

Cllr Martin proposed that BPC approve the finance report for October, seconded by Cllr Clegg.
All others in attendance were unanimous.

86.2 To document the approval of the independent quarterly financial statement (end of September 2026)

Cllr Clegg proposed that BPC receive the independent quarterly financial statement, up to end of September, checked by Cllr Nix, seconded by Cllr Maclennan. All others in attendance were unanimous.

86.3 VAT refund — April 2026 - end September 2026

Clerk confirmed that a VAT claim from April 2026 — end September 2026 for £1108.84 has been submitted

86.4 To discuss the purchase of BPC wreath for Remembrance Sunday

Cllr Nix proposed that BPC purchase a Poppy Wreath at a cost of no more than £25.00, seconded Cllr Clegg. All others in attendance were unanimous.
Cllr Wills will represent BPC at the service on Remembrance Sunday.

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Mr M Wills – Vice Chair, Brixton Parish Council

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86.5 To discuss and potentially approve donations to: Ivybridge & District Community Transport Association (Ring & Ride), Citizens Advice Bureau South Hams, Dementia Friendly Parishes Around the Yealm, Samaritans, Brixton Scouts, 1st Yealm Brownies / Rainbows, Elburton Brownies / Guides, St Mary's, Yealmpton and Brixton Community Friendship Project, Plympton Foodbank and Sherford Rainbows / Brownies

Cllr Clegg proposed that BPC make the following donations:
Ivybridge & District Community Transport Association (Ring & Ride) £450.00
Citizens Advice South Hams £450.00
Dementia Friendly Parishes Around the Yealm £950.00
Samaritans £450.00
Brixton Scout Group £450.00
1st Yealm Brownies / Rainbows £450.00
Elburton Brownies / Guides £450.00
St Mary's £300
Yealmpton and Brixton Community Friendship Project £450.00
Plympton Foodbank £250.00
Sherford Rainbows / Brownies £250.00
Seconded Cllr Nix. All others in attendance were unanimous

87. Planning applications received from SHDC and DCC during September / October 2026
None

88. Planning decisions made by SHDC / DCC during September / October 2026 (to note)
None

89. Local issues relating to Brixton Parish as a whole

89.1 Local Government Reorganisation (LGR)

- **Update on LGR following Government decision**

The Government has announced that LGR plans for 14 areas, including Devon, Plymouth and Torbay, will be paused and reviewed. The decision follows updated legal advice and will also consider whether the proposals align with the priorities of the new government.
The District Council elections will proceed as normal in May 2027. There is no further update.

- **South Hams Community Assets Policy**

SHDC Community Assets policy states 'The Council will only consider asset transfer requests for land or property in category 3 above' – category 3 is 'Parks, open spaces, sports pitches.
Within Brixton parish there are the following Community Assets: -

- The grass verge from Ladybirds down to the first houses in Steer Point Road
- The play space in Elliotts Hill
- The piece of land on the corner of Elliots Hill with Steer Point Road (opposite the Owl Bench)
- The piece of land fenced off on the side of Steer Point Road

Clerk submitted an 'expression of interest' form for each of the above following the decision at the April meeting of BPC.
Clerk has received confirmation from SHDC regarding assets recommended for transfer.
SHDC has recommended one Community Asset for transfer – the play area, Elliots Hill. and are now seeking to progress the associated transaction activities.
Ahead of providing Heads of Terms for this transaction SHDC is requesting confirmation of '(1) the intention to progress a community asset transfer is something your council still wishes to progress and (2) a summary of your internal approvals to enable the transaction to both proceed and to be completed'.

Date …… Signed ……
Mr M Wills – Vice Chair, Brixton Parish Council

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Prior to confirming the above Clerk has requested various information: an asset schedule covering specification of the play equipment that is in place in the park, what other equipment / furniture is in the park that will be included, the age of the equipment / furniture; the latest independent annual inspection/RoSPA report, recent annual inspection reports, routine/operational inspection records, details of any outstanding defects identified in the latest inspection, accident and incident records, details of insurance claims relating to the site, details of complaints concerning the play area and a current risk assessments.
Clerk is awaiting a reply. Clerk was asked to chase for a reply with a deadline.

89.2 Devolution in Devon – consultation open until 28th October 2026
A consultation is open until 28th October for the public to share views on Plymouth joining the Devon and Torbay Combined County Authority and the creation of a Mayoral Strategic Authority.

89.3 Wild About Devon Awards
There are four award categories: Wildlife Community Group of the Year, Wildlife Parish & Town Council of the Year, Outstanding Individual Award and Young Person Award (25 and under)
Wild About Devon Award looking for projects, schemes or initiatives that within the last year have taken steps to improve the wildlife value of an area, and engaged their community
BPC has submitted an application for 'Wildlife Parish and Town Council of the Year' for the Cofflete Mill project and Sherford has nominated a volunteer from Friends of Sherford Country Park.

90. Local issues relating to Sherford
90.1 Climate Change / Bio-diversity update
Climate change:
The People's Emergency Briefing by Chris Packham. The Church is working with other teams in Sherford to manage this screening.

Allotments:
The group is currently working through the legals. SCLT has joined the Allotments Association for guidance. The group is meeting with YGS and the Consortium on 2nd November to tie off final design elements planning be on site mid-November. The viability of a compost toilet is being discussed with Moor Trees.

Reuse and Repair Cafe:
Still negotiating with the insurers around cover, once agreed further plans can be made. The hope is that is to start to run these in early 2027.

Litter-picking:
The litter pickers are very concerned about the lack of bins for dog waste and the amount of rubbish being left behind by tradesmen on Hercules, car park area.

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90.2 Street Naming Project

To include

- **Update on Local and Historical names for Sherford's Green Infrastructure**

Mark Harris has written with proposed names for the naming of green spaces in 3A/B. A meeting is being arranged to agree the names before Mark presents these to BPC for clearance.
Issues about signage for the green spaces following the Community engagement meetings are still outstanding. Cllr MacLennan raised this at the recent Sherford Liaison meeting when Anna Murray co-founder and director Analogy and Alex Whish, Principal Urban Fringe Green Infrastructure Officer, Urban Fringe Team, SHDC confirmed that this is subject to the signage strategy with a time frame to install signage in time for Sherford celebrations next year. Cllr MacLennan has written to Anna Murray and Alex Whish asking for a project plan to ensure that deadline is met especially as more signage comes online.

90.3 Sherford Community Emergency Plan

Cllr MacLennan met with a resident on Thursday 22nd October for initial discussions on developing a Contingency Plan for Sherford, incorporating recommendations from Flood Action week.

90.4 Traffic Update

Total traffic volumes actual

Month		**Previous year**		**Result**
June 2026	79,025	June 2025	76,724	Increase of 2,301
July 2026	80,743	July 2025	81,970	Drop of 1,227
Aug 2026	76,990	Aug 2025	79,164	Drop of 2,174
Sep 2026	80,337	Sep 2025	81.447	Drop of 1,110

The % breakdown between Light, Medium and Heavy vehicles has changed very little.

Average for 2026

- Light vehicles (motorcycles, cars & light vans) as % 71,633 (71,198 Aug) 90%
- Medium (⅔ axle vehicles, buses & trucks) 7,239 (7,177 Aug) 9%,
- Heavy (Articulated lorries) 485 (492 Aug) down 1%

Average weekly Volume

Jan to Dec 2025	Jan to Dec 2024	Jan to Dec 2021
78,414	73,702	50,433

January to Sep 2026 77,907 (up 4 from Aug figure)
The weekly traffic volume for August 2026 was 80,337
Traffic volumes are levelling out.

Currently the average daily traffic volumes on Hercules is at 11,130.

- **Update on Community Speedwatch**

One Speedwatch session took place in October in the Urban Quarter at the junction of Aquarius and Nimbus. 132 vehicles were monitored, no infringements.
The Speedwatch team will be attending the Community Speedwatch Annual Event in Lamerton on 13th November, organised by D&C Police for all Community Speedwatch Teams in Devon.

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Mr M Wills – Vice Chair, Brixton Parish Council

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90.5 Defibrillators
To include
- Update on an additional defibrillator
Cllr MacLennan has investigated the possibility of applying for a defibrillator through British Heart Foundation, who want guarantees e.g. electricity supply which is not possible as the Sherford Consortium is not able to help with the installation of defibrillators. An approach will be made to BPC for funding.

90.6 Relevant updates from recent Sherford Communications meeting – 5th October 2026 and Sherford Liaison meeting
Bus service Cllr MacLennan asked whether the No 19 could include stops in Sherford so that residents could have access to the Crematorium and Saltram House. Cllr John Stephens will speak to Stagecoach; it might be a limited service.
Green Space Infrastructure Signage Cllr MacLennan asked about green infrastructure signage. Anna Murray and Alex Whish stated that it must comply with the signage strategy. Probably line up with Sherford celebrations April 2027.SCLT has confirmed that it will not promote further consultation with residents around green space naming until signage from the previous consultations has been installed. Cllr MacLennan asked that Cllr Hitchins writes to Anna Murray co-founder and director Analogy add title and Alex Whish Principal Urban Fringe Green Infrastructure Officer, Urban Fringe Team, SHDC stating there can't be any further delays as it is impacting on the development of the Green Spaces project.
Traffic Hercules Road Complaint received from resident that students in the Urban Quarter must negotiate heavy traffic to pick up the school bus on Hercules Road. There is also an additional cost of bus fares to Hercules Road from the Urban Quarter. Cllr MacLennan to contact County Cllr Tony Carson regarding this.
GP Practice Pathfields Medical Group, Plympton have offered to take NHS patients from Sherford.
Local Centre There have been resident complaints about delays in developing the local centre. Work is due to restart in January 2027.
Leisure Centre the leisure centre development is an ongoing issue. The £200k raised for the swimming pool is still secure. The 2,400 trigger for building the pool, so any application would require a new planning application.
Traffic volumes Safety audit about traffic volumes, especially around the school has been published. Sherford Consortium has been asked to share findings.

90.7 Publicity / events
October newsletter - 744 are on the mailing list, 343, 48% have read the newsletter
Oasis Community lunch runs every Thursday fortnight for soup and rolls; arts and crafts take place on the alternate Thursday's
Farmer's Market on 11th October was not a success
Christmas event will take place on 6th or 13th December
A date for Sherford Day 10-year celebrations will be discussed at the next Sherford Community Panel meeting (17th/18th or 24th/25th April)

Residents' complaints about Titan in respect of the Estates Charges:
Concerns have been expressed by residents on Estate Charges and communication with Titan

Date …… Signed ……
Mr M Wills – Vice Chair, Brixton Parish Council

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91. Local Issues relating to Brixton

91.1 Climate Change / Bio-diversity update
There are no further updates.

91.2 Highways
To include Highways Projects
- **Red Lion Hill / Stamps Hill**
  - **Update on traffic calming project**

Richard Jackson, Principal Highways Development Management Officer, has confirmed that DCC Highway Authority is currently exploring options. This will then be subject to public consultation. There is no further update.

- **Monkey Lane**
  - **Update on Monkey Lane**

Cllrs Hitchins and Clegg will be meeting with the contractor for a quotation for regular maintenance work. Nick Colton, DCC Local Highways will also attend this meeting.

91.3 Update on plans to reduce speed limits in and around Brixton including A379 between Brixton and Yealmpton
At its September meeting YPC agreed to support BPC's request to lower the speed limit on the A379 from 60 mph to 40mph between Brixton and Yealmpton, subject to understanding the cost implications. Following this confirmation Clerk discussed the next steps with Nick Colton, DCC Local Highways Officer. Estimated costings would be in the region of £11,900 this would include 4x40mph gateway signs to replace the national speed limit signing fitted to existing posts,10x new posts and 10x40mph repeater signs, traffic lights for a period of time and a Traffic Regulation Order (these are based on figures obtained less than 12 months ago, exact costings are not possible).
Nick Colton confirmed that the next step would be for both BPC and YPC to seek support for the speed reduction from their local County Cllrs and agree that BPC and YPC would be willing to cover costs of the necessary Traffic Regulation Order and associated signings to make it a 40mph limit. This would then be discussed with the DCC Traffic Engineering team.

At the September meeting BPC approved to pay half of the costs associated with reducing the speed limit from 60mph to 40mph (as detailed above) along the A379 between Brixton and Yealmpton. This figure is approx. £11,900 – therefore, in principle, BPC would be prepared to pay approx. £6k for this reduction in speed.

Following its October meeting YPC 'agreed to fund 50% of the speed reduction between the two villages, to reduce the limit from the national limit to 40mph. This agreement is on the basis of it costing each parish up to £6,000. It is noted that this is just an indicative cost.' YPC has submitted this request to County Cllr Dan Thomas
Cllr Nix proposed that BPC approach County Cllr Tony Carson with a formal request for the speed limit to be reduced from 60 mph (national speed limit) to 40mph and ascertain what further information is required from BPC and YPC seconded Cllr Clegg.
All others in attendance were unanimous.

91.4 The Green and A379

- **Update from DCC consultation (closing date 11th September 2026)**

A plan produced by DCC with purely 'no parking restrictions (double yellow lines) marked around The Green, as well as along part of A379, has been the subject of a DCC public consultation. Following a query raised at the last BPC meeting, Clerk discussed with Nick Colton, DCC Local Highways Officer the 'no waiting at any time' lines along the A379 either side of Orchard Road and clarified there was no omission in the listings.
This consultation has now closed, and BPC has received no update

91.5 Land at Cofflete Creek update

- **Update on site in general**

BPC and volunteers from Torr will meet on 21st November to look at the top site and discuss the volunteers possibly taking over the maintenance of the site supported by BPC.

- **Update on interpretation board**

Community Together Funding – the figure allocated for the original project – Land at former Cofflete Mill – a future community amenity space was £4820.02. Spend so far £2340.18 (net).
The remaining figure is £2,479.84 which has been earmarked for the second interpretation board which Nicky Bailey, South Devon National Landscapes. Due to delays in the production the cost has increased by £103.98, thanks were expressed to District Cllr Julie Carson for £100 towards this deficit. The final version of the interpretation board was approved at the extraordinary meeting of BPC on 2nd September. Clerk has received confirmation that the interpretation board will be delivered to Follaton House on 22nd October 2026, this will be collected by Alex Whish prior to installation.

91.6 Brixton Community Emergency Plan (CEP)

There is no update.

- **DCC Flood Action week**

This has been circulated and will need to be taken into consideration with the CEP
Another publication received 'Prepare now for power cuts, flooding and other emergencies' will also be reviewed in conjunction with the CEP

91.7 Composters update (Cllr Clegg)

There is no update apart from that there is a lot of green waste.
Next meeting 19th November 2026

91.8 Cost of Living Crisis update.

The Cost-of-Living group continues to meet.
The warm hub continues on Thursday afternoons between 3-5pm and Monday lunch times (soup and roll) in The Foxhound. The Cost-of-Living booklet is currently being updated.

- **Update on Cost-of-Living Grants**

The current Cost of Living balance is £521.76 and the funds from the DCC and SHDC Grants £600.00
Total funds available £1,121.76

91.9 Footpaths / P3 update

To include

- **Information regarding annual PROW meeting**

The annual meeting with DCC PROW Officer Ros Davies will take place on Monday 7th December

91.10 Silverbridge Way

General maintenance

Following a report of damaged decking on the Silverbridge Way bridge, the site was inspected by Ros Davies, DCC PROW Officer and temporary cones and tape installed to discourage users from stepping on the affected boards. Six deck boards required replacement. Following this inspection costs for replacing the bridge will be investigated, together with potential funding from the Coast Path Association and DCC. There is no idea of approx. costings at this stage.
Discussion regarding how agricultural vehicles could be deterred from using this bridge, Clerk will raise this with PROW Officer Ros Davies.

- **Vandalised Information Board**

Information board has been vandalised and pulled off the bridge; .
Cllr Hitchins is in correspondence with the company that produced the original board, who has found an original copy of the board and is awaiting a costing.

- **Update on the extension**

Three scenarios were put to SHDC Planning Officer by the working group to ask whether any of these could fall within Part 12, Class A Permitted Development Rights for local authorities

- Full construction of a surfaced path now
- Establishment of a permissive footpath without surfacing at this stage
- Establishment of a permissive footpath now with future surfacing when funding becomes available.

SHDC Senior Planning Officer has stated that he is 'not of the view that anything discussed in relation to scenario 2 likely requires planning permission' therefore quotes have been obtained for this scenario. Therefore, the working group are looking at scenario 2 (as above)

An email from the landowner, sent to Yealmpton Parish Council (YPC) was read to BPC, agreeing to continue the agreement for the permissive path on the same terms as the original agreement, within his lifetime, but also suggesting that further investigations of the current path maintaining its full width together with reducing the speed limit, would provide a suitable and potentially safer alternative.

BPC discussed the viability of the proposed extension compared with the alternative of regularly clearing and maintaining the existing footpath, together with the expenditure involved.

Cllr MacLennan proposed that BPC ask the working group to investigate the option of regularly clearing the existing pavement rather than extending the path and for the working group to address the points raised by the landowner with justification for its preferred option. Seconded by Cllr Nix.

Further informal planning advice clarification has been sought from SHDC Planning Officer confirming that the limited levelling and reprofiling proposed for the unsurfaced path was considered de minimis and unlikely to require planning permission. The Planning Officer stated that BPC and YPC could seek formal confirmation through a Certificate of Lawfulness. It was also noted that the works must not result in any additional surface water being discharged onto the highway. Advice regarding the highway discharge is being investigated with DCC Local Highways Officer.
Cllr Nix proposed that BPC request that a Certificate of Lawfulness must be obtained prior to the commencement of any works, seconded Cllr Martin. All others in attendance were unanimous.

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BPC currently have £5977.50 ringfenced (with a further £3000 in the 2026/2027 budget)
YPC has also placed £3k in their budget for this year. At its October meeting, YPC confirmed that it will release these funds for 'enabling works' for the initial stage. YPC has not made any firm commitment to fund the remainder of the project if there are no grants available.

A compensation claim has also been received from the tenant; the working group have asked that this compensation claim is subject to independent scrutiny at a cost of £250 (plus VAT)
Cllr MacLennan proposed that BPC contribute £125 (50%) to the cost of independent scrutiny of the tenant compensation claim, seconded Cllr Wills. All others in attendance were unanimous.
Clerk has sought advice from DALC, since the tenant claiming compensation is a BPC councillor. DALC has confirmed that there is 'no reason why you could not pay compensation – it is part of the cost of having the path.' Following the independent scrutiny of the claim, the amount of compensation will then be discussed by BPC.

Clerk contacted DCC Local Highways Officer to enquire about the possibility of installing railings on the exit from Silverbridge Way onto A379. Since the exiting path was gated there was no additional requirement for this. This section of the pavement could be regularly cleared and cut back to ensure the safety of pedestrians.

As yet no paperwork has been signed by the landowner regarding the extension. At the September meeting BPC requested that the original agreement and extension form part of the same agreement. Ros Davies, DCC PROW Officer will be contacting the landowner, as the original agreement is due for renewal December 2026.

Ros Davies, DCC PROW Officer stated that in principle she was happy with the agreement, subject to a number of important conditions being met. These included obtaining all necessary permissions, including planning permission if required, and putting in place a formal permissive agreement setting out terms and responsibilities that were acceptable to all parties. It was also considered essential that responsibility for the ongoing maintenance of the route was clearly defined and agreed. Consultation should take place within both parishes to establish that the proposal was acceptable to both communities, with agreement from all relevant parties regarding joint precept funding for the works required to establish the extension to the agreed specification and for its ongoing annual maintenance.

Cllr Martin proposed that BPC will only release funds towards 'enabling works' once BPC is satisfied that the following conditions have been met; justification from the working group following the landowner comments, a Certificate of Lawfulness from SHDC Planning Department, a signed permissive path agreement (incorporating the original and extension), independent scrutiny of the compensation claim and a subsequent discussion regarding this at a future BPC meeting to establish if this amount is acceptable and confirmation from YPC that they would be prepared to fund half the remainder of the total cost of the project if no grants / funds were forthcoming.
Seconded Cllr MacLennan. All others in attendance were unanimous.

- **Discuss contract for the maintenance of Silverbridge Way (to include extension)**

Cllr Clegg will discuss this with the existing contractor

- **Update on the tree trunk seat along the path**

This is still being actively sought.

Date …… Signed ……
Mr M Wills – Vice Chair, Brixton Parish Council

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91.11 Telephone Boxes / Defibrillators

- **Defibrillator status**

Cllr Clegg confirmed that all the defibrillators in Brixton are in good working order.

- **Update on the maintenance of the phone boxes housing the defibrillators**

Work to still ongoing on both telephone boxes (on the Green and at Fordbrook).

- **Update on Annual CPR and Defibrillation session 2026 provided by SW Ambulance Service**

Clerk is liaising with SW Ambulance Service for some new dates

91.12 Street Furniture and Village appearance

- **Update from monthly street sweeping**

Thanks were expressed to the people who attended the recent street sweeping.

- **Maintenance of the roads / kerbs in Kitley View / Woodland Drive area**

Clerk contacted Live West regarding this area. Cllrs Clegg and Martin will provide Clerk with details of the work that is required to enable Clerk to liaise with LiveWest.

- **Relocation of noticeboards in Brixton**

Following the removal of the two noticeboards on A379, Clerk is obtaining prices for 'off the shelf' and bespoke noticeboards to be located in the two bus shelters on A379.
Two internet quotes have been obtained along with the third from a local contractor.
Further details will be obtained from the local contractor prior to the November meeting.

91.13 Wildflower area at the top of Chittleburn Hill

The sleepers have been removed. At a recent meeting Cllr Hitchins offered to look at what wood is still left behind, once this has been removed Steven Cane has offered to clear the area of debris and the flower bed.
Cllr Clegg has asked Steven Cane if he would be prepared to remove the wood as well, he has agreed and this will be done when time permits.

92. Local issues relating to Carrollsland

There were no updates from Carrollsland.

93. BPC Administration

93.1 Councillor and Clerk training

- **Update regarding completion of Cyber awareness training**

Clerk and all BPC councillors have been registered to undertake DALC Cyber Awareness training modules. Clerk has received an update from DALC, and the records show that Clerk and Cllrs Clegg, Gillard, Hawken, Hitchins, MacLennan, Martin, Nix and Wills have completed all three modules.
Cllr Carson has re-enrolled at his own expense and has completed 2 out of the 3 modules so far.

- **Update regarding Code of Conduct training (Standards in Public Life)**

Clerk and all councillors have completed the training module.
Clerk is awaiting confirmation from Cllr Carson and then this will be removed from the agenda.

Date …… Signed ……
Mr M Wills – Vice Chair, Brixton Parish Council

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- **Update regarding GDPR Data Protection Essentials training**

Clerk and all BPC councillors have been registered to undertake Data Protection Essentials (GDPR) training module. All councillors have 12 months to complete all the modules.
Date of enrollment 6th June 2026.
Clerk and Cllr Clegg, Gillard, Hawken, Hitchins and Wills have completed the training module.

93.2 Civility & Respect – Town and Parish Council's recommended 'Basic Governance' checklist

NALC have launched a 'Basic Governance' checklist this is designed as a practical first step to support good governance, which is fundamental to the effective, respectful, and lawful operation of councils. The checklist can be used by councillors, clerks, council staff and county officers when concerns or complaints arise about how a council is functioning. By identifying and addressing any gaps at an early stage, councils may be able to resolve issues promptly and prevent problems from escalating. Clerk has completed the checklist and confirmed that the governance arrangements and procedures currently in place at BPC already address everything covered by the checklist and that these are routinely followed and reviewed as part of the BPC's normal working practices.

93.3 Update regarding a volunteer to represent BPC on the Yealm Harbour Authority

Clerk has been in contact with a willing volunteer who has expressed an interest in taking on the role of BPC's representative on the River Yealm Harbour Authority. He will attend the next meeting, alongside the existing representative and will also attend the November meeting, with a view to formally taking on the role from January 2027

93.4 Update regarding the BPC monthly newsletter

The monthly newsletter is available on the BPC website.
BPC has been investigating using MailChimp for an electronic version, the concern is when replying to the newsletter email, it is a 'strange' email address not the BPC email, following clarification from MailChimp, this can't be amended. Clerk is investigating other platforms for the electronic newsletter.

93.5 BPC meeting dates

The dates and locations for BPC meeting in 2027 are as follows:

27th January	Sherford Community Hub
24th February	Brixton Community Room
24th March	Sherford Community Hub
28th April	Brixton Community Room to include Annual Parish Meeting
26th May	Sherford Community Hub to include Annual Meeting
30th June	Brixton Community Room
21st July	Sherford Community Hub
August	No meeting
29th September	Brixton Community Room
20th October	Sherford Community Hub
24th November	Brixton Community Room
December	No meeting

Date …… Signed ……
Mr M Wills – Vice Chair, Brixton Parish Council

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94. Councillor Reports
Cllr Nix raised the importance of ensuring that BPC represents the views of the community and discussed how BPC could encourage greater involvement.

Cllr Martin reported that he had received several positive comments from residents regarding the new fingerposts. Parishioners stated that the traditional wooden signs were very fitting for the village

95. Other updates / issues / consultations for discussion
None

96. Correspondence for information
96.1. Cascade 'Temporary Traffic Regulation Order*s (TTO) for Road Closures relating to DCC works:
- A379 Elburton Road and Chittleburn Hill (Brixton Road Station Bridge) – Wednesday 9th September 2026 – Friday 10th September 2027
- Road past Vealeholme (for Deep Lane Cycle Bridge Scheme) – Wed 22nd April 2026 – Thurs 21st October 2027

96.2. All weekly bulletins from DCC and SHDC are placed immediately on the websites and Facebook page
96.3. South Hams District Council – News Releases
- Primary school children asked to create art for the South Hams' new waste and recycling vehicles

Cllr Wills closed the meeting at 9.15 pm

Next meeting: Wednesday 25th November 2026 in Brixton Community Room
Kirstie Aldridge, Clerk, Brixton Parish Council

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Date …… Signed ……
Mr M Wills – Vice Chair, Brixton Parish Council