



**Minutes of Brixton Parish Council June meeting held on  
Wednesday 25<sup>th</sup> June 2025 at 7.00 pm in Brixton Community Room**

**Present:** Cllr Michael Wills (Vice Chair – Chair of the Meeting), Cllr Tony Carson, Cllr Terry Clegg, Cllr Rachael Gillard, Cllr Neil Hawken, Cllr Ian Martin, Cllr Prem MacLennan and Cllr Stuart Nix

**In attendance:** County Cllr Tony Carson, District Cllr Alison Nix and Kirstie Aldridge (Clerk)

Members of the public in attendance: 3

Cllr Wills Vice Chairman welcomed everyone to the meeting

**Open Forum**

**Report from County Councillor Tony Carson**

*LGR*

There was a LGR meeting on the 16<sup>th</sup> June with the 13 Parish Councils and the three County Council seats affected by the PCC bid. Brixton was represented by Clerk, Kirstie Aldridge and Cllr Stuart Nix.

A further meeting for Parishes with the new leader of SHDC as held on 18<sup>th</sup> June at Follaton House, Totnes. Currently waiting for DCC to short list its proposals

*General Bickleigh and Wembury Division Items*

Numerous reports of HGV Satnav misdirection in the lanes over the area has led to a request to Rebecca Smith, MP to lobby Parliament to make it a legal requirement for commercial drivers to use commercial Satnav software.

There are plenty of issues with roads generally, from potholes to speeding. I would like to thank Nick Colton, DCC Highways Officer for his help and guidance on Highways issues

*Local to Brixton*

A briefing with DCC Highways on the Deep Lane Junction and the proposal where the DCC original modelling for the traffic flow at Deep Lane and through the residential areas of Sherford and Brixton has now far exceeded expectation. This is with only a fifth of the residential area built and no commercial units. DCC is aware of issues such as the Royal Mail HGVs using Hercules Road as a route whilst they wait for the height restricting old railway Bridge on the Embarkment to be removed.

There is a meeting to discuss speed limits in Brixton Parish with BPC Chair Cllr Liz Hitchins, DCC Councillor Tony Carson, Cllr Dan Thomas Portfolio Holder for Highways DCC and DCC Highways Officer Nick Colton on 4<sup>th</sup> July.

A dangerous tree and overhanging branches at Wiverton have been discussed with residents.

The Stopping Up Order and change of road layout at Wiverton has been raised by residents leading to representation to BPC.

**Sherford**

**Report from Steven Williams, BPC nominated Director Sherford Community Land Trust (SCLT)**

No update

Date *16<sup>th</sup> July 2025*

Signed *Michael Wills*  
Mr M Wills – Vice Chair Brixton Parish Council

### **Report from District Councillor Alison Nix regarding the 'stopping up order at Wiverton**

District Cllr Nix updated on the recent 'stopping up order' and was able to inform BPC and residents in attendance that the application for the 'stopping up order' has been withdrawn.

### **Brixton**

#### **Report from District Councillors Julie Carson and Alison Nix**

Red Lion Hill - County Cllr Tony Carson is now involved with this project with the District Councillors and BPC.

### **Sherford**

#### **Report from District Councillors Julie Carson and Alison Nix**

Working with Sherford Consortium with regard safety requirements when installing street furniture  
There are approximately 1200 homes occupied to date which is close to the trigger point for the 'car club'. There is discussion as to who will provide the 'youth provision' (1800 homes)

Deep Lane junction will be closed in July between Deep Lane and Marsh Mills on the westbound carriageway; traffic will be diverted through Plympton not Sherford.

The replacement bus shelter for outside the school is due to be delivered and installed in a couple of weeks.

The provision and installation of notice boards remains outstanding

There have been concerns about anti-social behaviour which is being addressed by the housing authorities.

The surface of roads which have been dug up and not been replaced correctly is being investigated

### **Carroll Island**

#### **Report from District Councillors Julie Carson and Alison Nix**

Query from resident regarding the Plymouth Referendum

Resident did not realise that Carroll Island was within the South Hams

### **SHDC General Information**

#### **Report from District Councillors Julie Carson and Alison Nix**

##### *LGR Meeting*

Attended LGR meeting at Follaton House last week with the new Leader of SHDC and Chief Executive. There will be a public consultation July – September. Encourage residents to complete the survey online

<https://www.southhams.gov.uk/your-council/local-government-reorganisation-and-devolution>

There have been conversations with the 13 parishes regarding 'what the parishes would like'. In general parishes feel that they wouldn't be served by going into Plymouth and would prefer to stay within the South Hams option. Parish Councils and District Cllrs are all working together.

Date

16th July 2025

Signed

Michael Wills

Mr M Wills – Vice Chair Brixton Parish Council



Residents attended the meeting to draw their serious concerns to the attention of the parish council, District Councillors and County Councillor with regard the 'stopping up order' at Wiverton. Prior to the meeting two residents had sent emails to the Clerk, which had been circulated to all councillors.

District Cllr Nix confirmed that a planning application would probably be received towards the end of the year.

Resident thanked County Cllr Carson for arranging for the trees to be cut down, there are still some overhanging branches, County Cllr Carson confirmed he will liaise with DCC Dangerous Tree Officer. Residents expressed their thanks to all for intervening in this 'stopping up order' and reiterated that better communication is required to reach a satisfactory solution. Clerk stated that she will contact the residents (who attended the meeting) if BPC receive any information regarding this.

BPC confirmed that it will discuss this later in the meeting and make its recommendation.

District Cllr Alison Nix stated there would be a Sherford planning application discussed at the SHDC DMC meeting in July. BPC will not be invited to speak on this application. District Cllr Nix will send the Clerk the planning application reference number.

District Cllr Nix also stated that two planning applications would be heard at the same SHDC DMC meeting in July – these are 3633/24/OPA (Land at SX 549 523) Paddock Drive and 3848/24/OPA (Land at SX 544 523 Chittleburn Hill). BPC will be invited to speak on both these applications

#### **Open Forum Closed**

Cllr Michael as Vice Chairman of BPC chaired this meeting

#### **32. Welcome and Apologies for Absence**

Apologies were received from Cllr Hitchins and accepted by all councillors.  
Apologies were also received from County Cllr Julie Carson

#### **33. Declarations of Interest**

Cllr Hawken declared an interest in agenda point 40.8

#### **34. Confirmation of minutes of the Annual Meeting on Wednesday 30<sup>th</sup> April 2025**

Cllr Gillard proposed BPC accept the minutes of the Annual Meeting held on 30th April 2025 as an accurate record of the meeting, seconded by Cllr Nix. Cllrs Hawken and MacLennan abstained. All others in attendance were unanimous. Cllr Wills signed the minutes of the relevant meeting.

#### **35. Confirmation of minutes of the meeting of Brixton Parish Council on Wednesday 21<sup>st</sup> May 2025**

Cllr Clegg proposed BPC accept the minutes of Brixton Parish Council meeting on 21<sup>st</sup> May 2025 as an accurate record of the meeting, seconded by Cllr Hawken. Cllrs Gillard and Martin abstained. All others in attendance were unanimous. Cllr Wills signed the minutes of the relevant meeting.

Date 16<sup>th</sup> July 2025

Signed Michael Wills  
Mr M Wills – Vice Chair Brixton Parish Council

**36. Financial Matters****36.1 To receive and approve the finance statement for June 2025****Receipts:**

|  | Amount                   |                |
|--|--------------------------|----------------|
| BPC - Grant for Cost-of-Living Crisis Group (Budget 25/26) | £200.00                  | Cost of Living |
| Precept - 1st Instalment                                   | £25,460.00               | General        |
| VAT refund (Oct 2024 - March 2025)                         | <u>£399.06</u>           | General        |
| <b>TOTAL</b>   | <b><u>£26,059.06</u></b> |                |

**Payments:**

|  |                         |                       |
|--|-------------------------|-----------------------|
| Community First Trading Ltd (BPC Insurance)                | 675.82                  | General               |
| REACH - 4 x bus shelters (April)                           | £50.00                  | General               |
| P Vassallo (Internal Audit 2024 2025)                      | £160.00                 | General               |
| K Aldridge reimburse Data Protection Fee ICO               | £52.00                  | General               |
| Rev T Filtness reimburse Community Support Helpbox         | £84.55                  | Cost of Living Crisis |
| BCA Room Hire  | £70.00                  | General               |
| K Aldridge reimburse The Printing Press (Footpath Leaflet) | £126.00                 | General               |
| K Aldridge wages   | £1,225.45               | General               |
| K Aldridge expenses  | £15.30                  | General               |
| K Aldridge office allowance                                | £35.00                  | General               |
| K Aldridge - reimburse June zoom                           | £15.59                  | General               |
| BPC pension contribution (June)                            | £377.08                 | General               |
| HMRC - Q1  | £656.62                 | General               |
| P Harvey - Grounds Maintenance June                        | £870.00                 | General               |
| J Friend (repair bench Steer Point Road)                   | <u>£402.00</u>          | General               |
| <b>TOTAL</b>   | <b><u>£4,815.41</u></b> |                       |

**19th May 2025**

|                  |                          |
|------------------|--------------------------|
| Current Account: | £27,645.48               |
| Deposit Account: | <u>£20,379.15</u>        |
| <b>TOTAL:</b>    | <b><u>£48,024.63</u></b> |

Statement balance at 3rd April 2025      Skipton Building Society **£85,498.50**

**Current Balance:**

|   |                  |                                |
|---|------------------|--------------------------------|
| P3  | £954.26          |                                |
| Legal Fees  | £12,482.69       |                                |
| Sherford 106 Contribution to Brixton Parish Council | £10,265.98       |                                |
| Brixstix funds                                      | £757.50          |                                |
| Brixton History Group                               | £533.09          |                                |
| Cofflete Creek (s106 funds)                         | <u>£3,964.58</u> | Available to be claimed - s106 |
| Yealm Community Energy - 2022 Grant (Bee Wild)      | £199.70          |                                |
| Green Fund  | £382.63          |                                |
| Community Emergency Plan Grant                      | £115.45          |                                |
| Community Amenity Space (Cofflete) Comm Tog Fund    | £2,479.84        |                                |
| River Yealm Water Quality (annual 2022)             | £71.41           | VAT has been claimed back      |
| River Yealm Water Quality (annual 2024)             | £720.00          | Note 1 - River Yealm           |
| River Yealm Water Quality (annual 2025)             | £500.00          | Note 2 - River Yealm           |
| River Yealm Water Quality - River Fly 2025          | £1,268.00        |                                |
| Silverbridge Way expansion                          | £6,000.00        |                                |
| Cost of Living Crisis                               | <u>£774.86</u>   |                                |

**Total of Fund allocated £33,540.83**

Date

16th July 2025

Signed

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## Notes

1. River Yealm Water Quality Working Group funds are being collected by BPC (contributions will be received from 6 riparian parishes - BPC, YPC, N&N, WPC, Cornwood and Sparkwell) - BPC will hold these funds

2. River Yealm Annual 2025 contribution is £125.00. River Yealm River Fly 2025 contribution is £317.00

Therefore, monies BPC will receive from 6 riparian parishes are £442.00. BPC Contribution is now included in the above figures. Awaiting contributions from Yealmpton and Sparkwell for 2025

Cllr Nix proposed that BPC approve the finance report for June, seconded by Cllr MacLennan. All others in attendance were unanimous.

### 36.2 Clerk to provide update on VAT claim.

Clerk confirmed that a VAT refund for £399.06 had been received for the period Oct 24–March 2025

### 36.3 To discuss and approve the purchase of vouchers for St Mary's School Brixton and Sherford Vale School

Cllr Carson proposed that BPC purchase 6 x £20 WHSmith vouchers for St Mary's School, Brixton and 6 x WHSmith vouchers for Sherford Vale School to be presented to one child in each of the 6-year groups for outstanding progress this academic year, seconded by Cllr Clegg. All others in attendance were unanimous. Cllr MacLennan will contact the Head of Sherford Vale School to arrange to present the vouchers.

### 37. Planning applications received from SHDC and DCC during May / June 2025

#### 1330/25/FUL

Provision of a Sub Station including access road, landscaping & Biodiversity Net Gain Area  
**Land at SX 562 542, Basalt Street, Sherford Plymouth**

Cllr Martin proposed that BPC submit a recommendation of 'support' BPC recommends that mitigations to prevent any anti-social behaviour in the area are in place; that there is sufficient landscaping around the structure in keeping with the surroundings, and a collapsible barrier is installed on the dropped kerb at the entrance. Seconded Cllr Clegg. All others in attendance were unanimous.

#### 1585/25/HHO

Householder application for dropped kerb access & erection of driveway gates  
**22 Tulip Lane, Sherford.PL9 8WN**

Cllr Martin has spoken to applicant who has stated that the planning application is incorrect, there are no plans for a dropped kerb, the application is purely the installation of gates on his property.

Cllr Martin stated that in view of this there is no need for BPC to conduct a site visit.

Cllr Martin proposed that BPC submit a recommendation of 'support' but add the following comments – BPC note that the planning application is incorrect, and a drop kerb was not requested by the applicant. Seconded Cllr Nix. All others in attendance were unanimous.

#### 1632/25/ADV

Advertisement consent for 1x totem sign, 3 x logo signs, 1 x set of individual letters & 1 x entrance gate sign - all illuminated with static illumination

**Rodgers Of Brixton (Brixton Road Garage), Chittleburn Hill, Brixton. PL8 2BL**

Cllr Martin stated that a site visit was not required. Cllr Martin proposed that BPC submit a recommendation of 'support', seconded Cllr Clegg. All others in attendance were unanimous.

Date

16<sup>th</sup> July 2025

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**1507/25/TPO**

T0029, T0019, T0027: Ash – class 4 ADB, fell.

**Brixton House, Brixton PL8 2AL**

Following a discussion about the proposed tree works Cllr Hawken proposed that BPC submit a recommendation of 'support' seconded Cllr Gillard. All others in attendance were unanimous.

**38. Planning decisions made by SHDC / DCC during May / June 2025 (to note)****DCC/4432/2025 – Conditional Approval**

South Hams District Council: Variation of Conditions 7, 9, 10 and 11 of planning permission DCC/4240/2021 (Retrospective application to vary the site boundary to include noise/visual screening bunds; an additional section of track; to enable HGVs to access the site; and to install 250m of new hedge bank for landscaping and biodiversity benefits) to increase the maximum number of deliveries and the tonnage of green waste that can be processed at the site.

**Venn Farm, A379 Chittleburn Hill To Red Lion Hill, Brixton, Devon, PL8 2AX**

**39. Local issues relating to Brixton Parish as a whole****39.1 Local Government Reorganisation (LGR)****To include****- Update from relevant meetings**

A working group of councillors initially met to continue to investigate the LGR proposals and plan the way forward for the parish, the next working group meeting for Brixton Parish Council will be held on Monday 7<sup>th</sup> July.

Following the submission of their plan, the Clerk attended a PCC meeting where 13 parish clerks had been invited, and seven parish councils were in attendance. PCC summarised the feedback that had been received on the initial proposals and confirmed that PCC has a dedicated website and an online survey is open for residents to complete. They are also conducting consultation events in the 13 parishes.

Clerk and Cllr Nix attended a meeting on 16<sup>th</sup> June at Yealmpton of the 13 parishes. Cllr Carson attended in his DCC County Cllr role. Eleven parish councils were represented, the majority of parish councils stated they had discussed the initial proposals but had not consulted residents or made any formal recommendations, there was a preference to stay within the South Hams. Cllr Nix reported to the meeting that BPC will be keeping an open mind at this stage, but that there is a preference with the 1-4-5 arrangement rather than Plymouth. What is most important is that Brixton does not lose its rural identity, community identity, the history of Brixton and doesn't get absorbed into Plymouth.

Cllrs Carson and Nix both attended the LGR meeting at SHDC on 18<sup>th</sup> June, details were discussed regarding this proposal. SHDC also has a dedicated website, and an online survey is now open to residents. A consultation by SHDC will be conducted during September.

Cllr Nix stated that from both these meetings there was a query asking why SHDC and DCC had taken longer than PCC to approach the parish councils, this was due to the DCC elections (that SHDC were facilitating) and no plans could be made until the Council was in place.

Cllr MacLennan confirmed that she attended the PCC Big Community Conversation event in Brixton 24<sup>th</sup> June.

District Cllr Alison Nix, as Chair of Wembury PC, stated that WPC had conducted a survey and asked residents to prioritise what is most important to them. BPC will discuss this at its working group meeting.

District Cllr Alison Nix added that the local authorities have now received the feedback from Government and are in the process of putting together their plans, they will only submit one plan (within guidelines). As residents will not be able to see these documents prior to submission to the

Date 16<sup>th</sup> July 2025

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Secretary of State, it is important for everyone to 'have their say' now. She suggested that a letter to the Secretary of State detailing what BPC would expect for our community. This could also be submitted to PCC, SHDC and DCC. BPC will discuss this option at the working group meeting. Clerk confirmed that she had added an LGR page to the BPC website where the initial proposals and online survey links are available.

### **39.2 Dementia Friendly Parishes around the Yealm (DFPY)**

#### **To include:**

- **Update regarding action plan and Dementia Friendly Training**

Cllr Hitchins had liaised with Claire Puckey, Community Development Lead for DFPY to deliver two 'Dementia Awareness Raising' sessions. There was a very disappointing attendance for these sessions in BPC's action plan with only two people attending on Thursday 22nd May, as part of Dementia Action Week and no one attending on Wednesday 4th June, despite being well advertised locally. There will be a workshop on Dementia Friendly Communities at the DALC AGM in October.

### **39.3 Community Safety – Fraud and Scams**

The Clerk produced an information sheet on fraud and scams on behalf of BPC.

Cllr Gillard proposed that BPC place this information sheet on BPC website, seconded Cllr Hawken. All others in attendance were unanimous.

### **39.4 Brixton Community Emergency Plan (CEP)**

#### **To include**

- **Proposal for Community Engagement Event - Devon Communities Together**

Devon Communities Together provide a community engagement / information event to get people thinking about what would happen in an emergency, who would then perhaps be encouraged to get involved. There is also funding available.

Cllr MacLennan stated that Sherford were not ready for a community event.

There was a discussion as to whether Brixton required a Community Emergency Plan as in the event of an emergency people would contact the relevant emergency services and check with near neighbours. Clerk to add this onto the July agenda to discuss further.

- **Update on Sherford CEP and Brixton village CEP**

Cllr MacLennan stated the first contingency planning meeting scheduled for June did not take place as many of the volunteers were unavailable. Grahame MacLennan has agreed to continue leading on this and will be producing a draft emergency plan for Sherford. The plan will be circulated to the group for comment in the first instance, before agreeing to the next steps.

Brixton's Community Emergency Plan needs to be reviewed; and needs to be updated by a working group.

## **40. Local Issues relating to Brixton**

### **40.1 Climate Change / Bio-diversity update**

#### **To include:**

- **Active Travel – Brixton to Plymouth (to include Dawes Lane)**

Following the feedback from PCC and the recommendation from the May meeting of BPC where BPC proposed that the 'speed reductions on the A379' is followed up and would be looking for a reduction from 40mph to 30mph on the Elburton 'bends' (from Rodgers Garage to Elburton). BPC has written to Cllr John Stephens (PCC) in his new role as Cabinet Member for Strategic Planning and Transport. No reply has been received to date.

Date

16th July 2015

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- **PCC Cycle Route Classification dated 2017 (Dawes Lane)**

There is no further update.

Cllr Carson (in his capacity at DCC County Cllr) stated he had been informed by DCC PROW Officer that there will be some bridge testing and the route will be closed. No dates have been received.

- **Update from SHDC on Local Cycling and Walking Infrastructure Plan (LCWIP)**

The LCWIP looks at cycling and walking in an area and aims to identify improvements on routes that exist already to make them safer or more appealing to people using them. Cllr Hitchins submitted comments on behalf of BPC. There is no further update at this stage.

- **Update from application to YCE Community Benefit Fund**

Following the application from BPC to YCE for the sum of £666.90 to purchase native mixed species hedgerow trees and shrubs to strengthen the boundaries and act as a secure barrier along the top of a retaining wall and adjacent saltmarsh at Cofflete Creek. Cllr Hitchins and Alex Whish met representatives from YCE on site to explain BPC's project. BPC has received an email stating that it has been successful in securing this funding. Alex Whish is formulating a timeline to proceed

## 40.2 Highways

### To include Highways Projects

- **Update regarding Monkey Lane**

The signs prohibiting vehicles except for access are now in situ at both ends of Monkey Lane. DCC is consulting with the emergency services regarding the installation of bollards. The outcome of this consultation will be received within 6-8 weeks. Clerk will ask for an update for the July meeting.

- **Update regarding exiting Monkey Lane into Sherford for pedestrians.**

Access from Monkey Lane for pedestrians accessing Sherford Country Park was discussed at the last Sherford Liaison meeting. It has been confirmed that a path will be in place, running alongside the hedge into the Country Park and will join the existing PROW. This was raised at the last Sherford Liaison meeting, Alex Whish has confirmed he had liaised with Brookbanks regarding this. There is no further update and BPC will ask that this is discussed at the next Sherford Liaison meeting on 14<sup>th</sup> July.

- **Update from Community Engagement / Public Consultation - Red Lion Hill / Stamps Hill**

Cllr Hitchins, Clerk and Community Road Warden met on site with Nick Colton, DCC Local Highways Officer and Richard Jackson, DCC Principal Highways Development Management Officer to discuss the issue with speeding traffic in this area. There is £128,987.07 funding available from s106 Sherford. An indicative scheme was received from DCC proposing a 20mph zone along Red Lion Hill and Stamps Hill and all the roads leading from these, with a couple of buildouts on Stamps Hill. By installing build-outs cars will have to reduce speed.

Following the two public consultation events in May the Clerk is collating feedback into one document prior to a working group meeting to discuss the feedback.

### To include Highways / Traffic updates

- **Update on request for reduction in speed limits in and around Brixton**

Cllr Hitchins will be meeting County Cllrs Thomas and Carson with Nick Colton on 4<sup>th</sup> July to discuss this further.

Date

16<sup>th</sup> July 2025

Signed

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- **Update regarding training course for volunteers / councillors – Highway Safety Awareness e-learning module**

Clerk has undertaken this training along with Cllrs Carson, Clegg, Hawken, Hitchins, MacLennan, and Wills. Clerk is keeping a record of the training undertaken by volunteers and councillors on their training records. Cllrs Nix, Gillard and Martin are still completing this training.

Cllr Hitchins will be handing a personal copy of the module to volunteers to read and sign

#### **40.3 The Green – update from Community Engagement / Public Consultation regarding parking on The Green**

Cllr Hitchins met Nick Colton (DCC Highways Officer), BPC Community Road Warden and parishioner to discuss options following the public consultation 2 years ago. Nick Colton has designed an indicative plan for The Green, which had been circulated to BPC.

Two public consultations, on the indicative plan, were undertaken at the end of May and were extremely well attended.

Clerk is collating the feedback into one document prior to a working group meeting to discuss the feedback.

#### **40.4 Land at Cofflete Creek update**

- **Update on s106 funding for the project**

s106 funding allocated was £23,055.00. Spend so far £19,090.42 (net).

The remaining figure is £3,964.58. SHDC has approved an additional £5755.42 for the next stage of the project and BPC has signed the appropriate s106 paperwork, a total of £9720.00 is available to complete this stage.

- **To include update on interpretation board (Cllr Gillard)**

Community Together Funding – the figure allocated for the original project – Land at former Cofflete Mill – a future community amenity space was £4820.02. Spend so far £2340.18 (net).

The remaining figure is £2,479.84 which has been earmarked for the second interpretation board Nicky Bailey, South Devon National Landscapes is continuing to work on the interpretation board.

Cllr Gillard has been in contact with Nicky Bailey who has completed the wording for the interpretation board but is struggling to find pictures. Cllr Gillard has already provided a book with photographs and will now contact a couple of residents and use social media to see if there are any additional photographs that can be obtained.

- **Update on the project plan for the upper site following public consultation.**

At the March meeting BPC approved a contractor to complete phase 1 with the provision of a Bird Hide (locally sourced and cut oak and sweet chestnut) with an informal path to the hide from existing gate (27m long – 800mm width – natural timbered edge and mulched). The contractor is now working on this.

#### **40.5 Composters update (Cllr Clegg)**

There is a sum of £6754 in the bank.

Funding is being used for planting and trees at the composting site

Ridon Composter at the school is doing well, the children are enjoying using this and it will be rolled out to the community to use with training

A water butt competition will again be launched this year; there will be 10 to give away

Thanks were expressed to the Clerk for reporting the potholes on the road to the site, these have now been filled.

Date

16 July 2015

Signed

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#### 40.6 Cost of Living Crisis update.

It was agreed at last meeting of the Cost-of-Living Group to pause the provision of food (tins etc) in the Community Support Help Box until the issue of reported misuse of some of its contents has been resolved. A decision on how to proceed will be discussed at the next meeting.

The warm hub in 'The Foxhound' continues every Thursday afternoon between 3-5pm. This is very well attended. There is no update on changing the name of this group, as it is a place for residents to meet and chat rather than a 'warm hub'.

Cllr Martin raised a couple of ideas, asking supermarkets to provide food items free of charge, provide a fridge where perishable goods could be stored. Cllr Martin will attend the next meeting of the Cost of Living working group. Clerk to let Cllr Martin know the date of the next meeting.

#### - Update on Cost-of-Living Grants

Cost of Living Crisis current balance £774.86

#### 40.7 Footpaths / P3 update

Following the P3 meeting in November DCC PROW Officer confirmed that she will walk all the relevant paths to look at the required work and ask a contractor for a price. Various issues were discussed, with the priority being the work required to the handrail on FP9 and the steps on FP30. There is now further damage to the steps on FP30 due to a fallen tree and a fallen tree on FP26, these have both been reported. There is no update on these works. Additional work required on FP21 and FP 6 has been reported to DCC PROW Officer.

The contractor has visited the site and will be liaising with PROW Officer for the work required on the steps on FP30.

#### 40.8 Silverbridge Way

##### General maintenance

Cllr Clegg confirmed that the contractor has undertaken the first clearance of the year, the path has only been hand scraped, and the digger wasn't used this time. Cllr Clegg has expressed his concerns that this wasn't used, this is the second time that it has been hand scraped. Cllr Clegg has informed the contractor that the next time a digger will be required. Clerk to ensure that BPC are only charged for a hand scrape.

#### - Update on the extension

BPC have £6k set aside as BPC's contribution.

Cllr Hitchins met with Yealmpton PC representative on 22<sup>nd</sup> May to discuss arrangements for the extension of Silverbridge Way, the draft Terms of Reference for the group taking the project forward were updated with a drawing showing the indicative route.

Cllr Clegg proposed that BPC agree the Terms of Reference and accept the indicative route, that has been shown on the map from the working group. Seconded Cllr Martin. Cllr Hawken abstained. All others in attendance were unanimous.

Cllrs Hitchins and Clegg will represent BPC on the working group with Cllr Hawken on the working group as the tenant.

Once YPC have agreed the TOR and indicative route, arrangements will be made for working group to walk the indicative route with the prospective contractor (who completed the current route). The landowner will be informed / updated throughout the process.

Date

16<sup>th</sup> July 2025

Signed

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- **Update on the provision of an additional bench along the path**

At January meeting it was agreed that BPC purchase the 'Exeter' bench which is 100% recycled materials at a cost of £300 + VAT and any cost associated with fittings the bench. Cllr Clegg is waiting to obtain agreement from landowner. Cllrs Clegg and Martin will then install the bench. There is no further update.

#### 40.9 Defibrillators

**To include**

- **Update on the maintenance of the phone boxes housing the defibrillators**

Clerk has obtained quotations from two contractors; one contractor will be able to do internal and external works. Cllrs Clegg and Martin will meet this contractor on site to look at both boxes and explain exactly the work required and obtain a final price. There is no further update, BPC is waiting for contractor to be available to meet on site.

Cllr Clegg stated that the pads have been replaced in each of the defibrillators (The Green and Fordbrooke) by SW Ambulance Service First Responder.

#### 40.10 Street Furniture

- **Update on the condition of the seat at the end of Steer Point Road**

This bench has now been repaired by the contractor and some nice comments have been placed on Facebook

- **Discussion regarding bench on A379**

The contractor has been approved and the work on the benches are awaiting completion.

#### 40.11 Brixton History Project – Brixton 2000

Cllr Hitchins is looking at reconvening this group to look at recording the history of Brixton.

Cllr Hitchins has been in touch with Devon Rural Archive, they are undertaking a trial with charting the history of Ermington. Cllr Hitchins has registered Brixton's interest. Brixton will be next on the list. There is no further update.

#### 41. Local issues relating to Sherford

##### 41.1 Climate Change / Bio-diversity update

Friends of Sherford Country Park Open Gardens event held on 5th June was not as successful as previous years. Next year's Open Garden event will take place in the first week of June, Friends of Sherford Country park had a fruitful visit to Bodmin Eco Airfield on June 17th. Seeds provided by the airfield are now flowering in the Country Park.

Plymouth City Council gave an award to Christine King (lead of the Friends of Sherford Country Park) at an event on 21st June to celebrate 'Local Climate Change Legends', in recognition of her work with Sherford Country Park.

The Environment and Heritage meeting was held on 24th June, (the 4th meeting). A local farmer spoke to the group about land management. It is hoped that the group will be able to have a stand/make a presentation at the Heritage Event, to inform and update the community about environmental matters.

Date

16<sup>th</sup> July 2025

Signed

Michael Wills

Mr M Wills – Vice Chair Brixton Parish Council

#### 41.2 Street Naming Project

##### - Update on Local and Historical names for Sherford's Green Infrastructure (GI)

Mark Harris presented an updated plan of GI names for 2D to the Sherford Community Panel on 18th June. Following comments, Mark has amended the plan to reduce the number of suggested names to three or four for each of the areas. Mark will be presenting the amended GI plan to BPC in July. A full public consultation will take place at a Heritage evening in the autumn.

#### 41.3 Update on the provision of a new parish council noticeboard for Sherford

Cllr MacLennan escalated this issue to District Cllr Alison Nix for resolution. She has spoken to Alex Wish and confirmed that there will be a focus on providing two noticeboards, one at the Hub and one in the Country Park; timelines are yet to be confirmed.

#### 41.4 Traffic Update

Issues regarding pavement parking and driving on the pavement continue.

A resident has complained about the lack of road markings on the newer areas around Sherford; the issue has been referred to Judy Talbot for resolution.

Residents have been complaining since the 4th March 2025 that the noise from an unstable manhole cover on Libra Avenue has been impacting their ability to sleep and has had an adverse impact on their health and well-being. Judy Talbot has escalated this issue. However, the repairs to the manhole cover are still outstanding.

##### - Update on Community Speedwatch

Ten Community Speedwatch sessions have been undertaken with three offenders being reported to D&C Police.

Update from site 5 Hercules Road:

- May 2025 75,779 vehicles, a decrease of 1,526 vehicles from April 2025.
- Average volumes, Jan to May 2025 stand at 74,606, this compares to 72,914 in Jan to May 2024 a decrease of 2%. However, when the figure of 74,606 is compared to Jan to May 2021, this is an 83% increase.
- Currently the average daily traffic volume on Hercules Road is now at over 10,500 vehicles per day.

##### - Update regarding training course for volunteers - Highway Safety Awareness module

Cllr MacLennan confirmed that five out of the six Community Speed Watch volunteers have completed their DCC Highways Safety Awareness e-learning training course and Clerk holds the certificates. There is only one litter picker now. Two of the litter pickers have also completed their DCC Highways Safety Awareness e-learning training course and Clerk holds the certificates.

#### 41.5 Footpath updates including PROW

FP 15 and FP 18 are PROWs in Sherford, and both are subject to a Diversion Order.

Cllr MacLennan has been liaising with Alex Whish, Principal Green Infrastructure Officer Urban Fringe Team, SHDC, regarding the PROW's. The DCC PROWs Officer is also aware of the requirement to ensure that these PROWs are reinstated. There is no further update.

Date

16th July 2025

Signed

Michael Wills

Mr M Wills – Vice Chair Brixton Parish Council



**41.6 Defibrillators****To include**

- **Update on an additional defibrillator**

Judy Talbot, Project Coordinator, SCLT has written to the Consortium about the installation of a defibrillator at the Country Park. Cllr MacLennan raised this at the recent Sherford Liaison meeting. Cllr MacLennan has contacted South West Ambulance Services for advice on sourcing a defibrillator and its location in the Country Park. There is no further update

**41.7 Recent Publicity for Sherford**

Farmer's market 13th July 10-2pm and Sherford newsletter will be issued in July

**41.8 Proposed stopping up of highway at unnamed road, Plymouth, PL7**

**OS grid reference:255861, N:054663; E:255859, N:054669 AND E:255777, N:054679**

At the January meeting BPC objected to the details of the above stopping order. Further information and a map were received from Brookbanks and at the April meeting BPC decided to withdraw its objection. BPC sought clarification regarding this from SHDC Urban Fringe Team.

Cllr Martin proposed that following feedback and a presentation in the open forum by local residents BPC has reconsidered its position and would like to reinstate its original decision of objection to this stopping up order. BPC would recommend that Brookbanks apply to SHDC through the appropriate planning process and conduct a consultation with residents, businesses and farmers of the affected areas. Seconded Cllr Gillard. Cllr Carson abstained due to his DCC County Cllr role. All others in attendance were unanimous.

**42. Local issues relating to Carrollsland**

There are no updates from Carrollsland

**43. BPC Administration**

**43.1 Information Data Policies to update: Data Protection Policy, Document Retention Policy, General Data Protection Policy Statement, Freedom of Information Publication Scheme, General Privacy Notice, Information Technology Policy, Privacy Notice and Social Media & Electronic Communications Policy**

Cllr Carson proposed that BPC adopt the updated Data Protection Policy, Document Retention Policy, General Data Protection Policy Statement, Freedom of Information Publication Scheme, General Privacy Notice, Information Technology Policy, Privacy Notice and Social Media & Electronic Communications Policy, seconded Cllr Hawken. All others in attendance were unanimous.

**43.2 Councillor and Clerk training****To include.**

- **Update regarding Cyber awareness training**

Clerk and all BPC councillors have been registered to undertake DALC cyber awareness training modules. All councillors have 12 months to complete all the modules.

Clerk, Cllrs Gillard, Hawken, Nix, Wills have completed all three modules and Cllrs Clegg and Martin two modules.

Date

16<sup>th</sup> July 2025

Signed

Michael Wills

Mr M Wills – Vice Chair Brixton Parish Council

### 43.3 Update on application for NALC LCAS Gold Award

The current NALC LCAS Quality Gold Award, that BPC was awarded in 2021, will expire in November 2025. The award is now classified as the Gold Award. There is an application window in September with the deadline for submission by 5th September. There are new criteria which Clerk and Cllr Hitchins will work on ensuring that everything is in place for the July meeting to agree submission.

#### Discussion and approval of the following statements:

- How BPC ensures that the council delivers value for money
- How BPC provides leadership in planning for the future of the community
- How BPC engages with the community on issues related to the environment and climate change
- How BPC manages the performance of staff and the council as a corporate body to achieve its business plan
- How BPC supports a culture of civility and respect in the council
- Evidence of considering the impact of the council's functions and decisions on crime & disorder in local area

Cllr MacLennan proposed that BPC adopt the above statements which will form part of the NALC LCAS Gold Award submission, seconded Cllr Carson. All others in attendance were unanimous. Thanks were expressed to Clerk and Cllr Hitchins for the time and effort in preparing these comprehensive statements.

### 43.4 Update on the production of an annual newsletter

Following the approval at the May meeting to produce an annual newsletter to be placed on the BPC website Cllr Nix proposed that the annual newsletter, showing 'what BPC has achieved 2024/2025 and plans for 2025/2026, produced by Clerk is placed on the BPC and Facebook, seconded Cllr Gillard. All others in attendance were unanimous.

### 43.5 NALC STAR Council Awards

NALC has opened nominations for the Star Council Awards 2025/26.

The categories are Council of the Year, Councillor of the Year, Young Councillor of the Year, Climate Response of the Year, County Association of the Year and Clerk of the Year

It was agreed that BPC will not be submitting any nominations.

### 44. Councillor Reports

An email has been received from a parishioner requesting an update on the works at the former site of the brickworks at the end of Steer Point Road. Clerk has contacted Aardvark for an update, but as the restoration work from a planning perspective has been completed Aardvark are no longer involved with the project and they have forwarded the email to the Estate for an update. Clerk will add this to the July agenda to update.

**Cllr Martin** stated that SHDC signs had been erected in the Kitley View area 'dogs on lead walk only area'. Clerk to ascertain who has erected these signs,

**Cllr Carson** stated that BPC may need to consider reviewing the current Neighbourhood Plan Clerk to add this to the July agenda to discuss further.

Date 16<sup>th</sup> July 2025 Signed Michael Wills  
Mr M Wills – Vice Chair Brixton Parish Council



**45. Other updates / issues / consultations for discussion****45.1 South Devon National Landscape****To include**

- **South Devon National Landscape Management Plan Review 2025-2030 – meeting 16<sup>th</sup> July**

Cllr Hitchins will be attending this meeting. This will be at 6pm, consequently the BPC meeting on 16<sup>th</sup> July in Sherford will commence at 7.30pm

- **South Devon National Landscape Management Plan Review Public Survey**

This is now 'live' and has been placed on the BPC websites and Facebook pages

**46. Correspondence for information****46.1. Cascade 'Temporary Traffic Regulation Orders (TTO) for Road Closures relating to DCC works:**

- A379 Elburton Road (near Brixton Road Station Bridge) – Wed 3rd April – Wed 3rd July 2024

Extension for works above extended until 3<sup>rd</sup> July 2025

- A379 near bus stop – drainage improvements (no closure traffic lights in place) Mon 7<sup>th</sup> - Tues 8<sup>th</sup> July 2025

**46.2. All weekly bulletins from DCC and SHDC are placed immediately on the websites and Facebook****46.3. South Hams District Council – News Releases**

- Help shape South Devon's future
- Have your say on the future of Devon

Cllr Wills closed the meeting at 9.14pm

Next meeting: Wednesday 16<sup>th</sup> July 2025 in Sherford Community Hub

**Please note this will commence at a later time of 7.30pm**

Kirstie Aldridge, Clerk, Brixton Parish Council

Date

16<sup>th</sup> July 2025

Signed

Michael Wills

Mr M Wills – Vice Chair Brixton Parish Council