



**Minutes of Brixton Parish Council meeting held on
Wednesday 26th February 2025 at 7.00 pm in Brixton Community Room**

Present: Cllr Liz Hitchins (Chair), Cllr Michael Wills (Vice Chair), Cllr Terry Clegg, Cllr Rachael Gillard, Cllr Neil Hawken, Cllr Premila MacLennan and Cllr Stuart Nix

In attendance: County Councillor John Hart, District Cllr Alison Nix and Kirstie Aldridge (Clerk)
Members of the public in attendance: 5

Cllr Hitchins welcomed everyone to the meeting and explained that the format of the agenda
Open Forum

Additional information from Graham Clark, Director of GRC Planning regarding planning application 3848/24/OPA

Graham Clark outlined the change to the proposed footpath which will now form part of an amended planning application submitted to SHDC. This was for information only

Report from County Councillor John Hart

The resurfacing of the A379 is nearly complete, County Cllr Hart conveyed his apologies to residents for the inconvenience, particularly those in Canes Orchard who were not notified, via any correspondence, of the works, this was because this road is not yet adopted by DCC. Apologies were also conveyed regarding the one-way street that had to be subject to a two-way traffic order for a few days

County Cllr Hart was delighted that the works at Monkey Lane, to downgrade this to a multi-use lane (Pedestrians, Cyclists and Horse Riders) with a prohibition of vehicles except for access is due to be completed by end of March 2025.

The Local Government Restructure (LGR) will happen after 20 years of relative stability, district and county councils were created in 1973. There is a government target of 500,000 (minimum) for new unitary authorities. It is likely that Plymouth will have to stretch but how far is currently unclear, councils have to submit proposals to government by the 21st March and plans will be finalised on November. No concrete information cascaded at this stage.

Cllr Hitchins read an email from Plymouth CC, addressed to the clerk, received this morning regarding LGR inviting the Clerk to a meeting with PCC Head of Devolution and Local Government Reorganisation. Cllr Hitchins stated that she attended a DALC event and there were no models available to discuss.

It was agreed that the possibility of convening an urgent IDALC urgent meeting to discuss this or looking to obtain any legal advice from DALC would be discussed again later in the meeting

Parishioner wanted to thank County Cllr Hart and BPC for getting the A379 resurfaced.

Date 26/3/2025

Signed E. Hitchins
Mrs E Hitchins – Chair Brixton Parish Council

Brixton**Report from District Councillors Julie Carson and Alison Nix***Highways*

Still working on potholes and irregular road surfaces. In discussion with DCC regarding diversion routes around the area when roads are closed.

Landslide near Gorlofen has been reported to DCC.

District Cllrs have visited the resurfacing team regarding diversions

Sherford**Report from Steven Williams, BPC nominated Director Sherford Community Land Trust***Sherford Community Trust Board Meeting 14/02/2025*

Meeting was not quorate so main agenda could not discuss.

February 2025

- Community Hall being well used
- Heritage plan - Raw skills in country park ongoing
- Sherford Day being organised
- Preloved sales under discussion
- Farmers markets May to October - 2nd Sunday every month
- Newsletter due March
- Mid wife's leaving April. Room to be reutilised as a Library
- Chamber of commerce - Looking at Business breakfasts with local companies.

Events / Future Events

A series of Creative Club events and workshops, catering for all the family and open to anyone to attend has been set up - 15 March, 10am-2pm Spring Crafts. For more information, future event listings, and booking links, follow @DestinationSherford on Facebook.

Brookbanks Update (Rebecca Synnott of Brookbanks attended)

- Number of occupied houses as of 1st February 2025 was 1083
- Phase 3 ongoing. Bovis / Linden approved start early 2026 Taylor Wimpey still in planning
- Work continues on the sale agreement for the local centre adjacent to Sherford Vale Primary School Land Sale agreement still pending
- Planning rest of development – Phase 3 North. Large utility diversions required. Electrical Pylons / Gas (12–18month lead in).
- Town Centre discussions starting
- Full review of S106 obligations with South Hams council ongoing
- Sherford Road update (slight delay due to legals) Anticipated start End February.
- Concentrating on finishing Phase 1.1 works
- Noticeboards - 4 Boards for Phase 1.1 being procured. (Parish, Residents, SCT, Consortium)
- Leisure Centre – Currently being retendered.

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Signed E. H.
Mrs E Hitchins – Chair Brixton Parish Council

Sherford

Report from District Councillors Julie Carson and Alison Nix

Supported Consortium to repair and improve several roads, pavements, and manholes in Sherford. Sherford Road works have been delayed the Consortium has had to change the 'surety bonding facility' which is being processed, work will commence as soon as this is in place possibly late March 2025.

District Cllr Nix is meeting with Rebecca Smith MP next Friday in Sherford

Working with Environmental Health as business waste is being left in bin sheds and parking areas.

Carroll Island

Report from District Councillors Julie Carson and Alison Nix

Community plans

Supporting Plymstock Albion Oaks Rugby Club to promote its facilities following S106 funding.

Working with residents at Carroll Island to improve community facilities, particularly the park.

SHDC General Information

Report from District Councillors Julie Carson and Alison Nix

Devolution LGR

Ongoing consultation with councils taking place with initial suggestions being expected to be submitted in March 25.

South Hams Budget 25/26

Following Full Council last week, the Capital and Revenue Budget proposals and balanced budget have been agreed. On 20th February, the Council Tax Setting Committee considered a report calculating the Council Tax for every Parish and each Council Tax Band, which includes the precepts from all the other organisations. More information can be found here:

<https://www.southhams.gov.uk/news/2025/careful-financial-management-keeps-us-resilient>

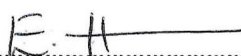
Changes to parking

Following the roll out of PayByPhone, customers using South Hams car parks to are advised only download the app directly through PayByPhone or through the official Android or Apple app stores. There have been instances where residents have fallen victim to fraudulent PayByPhone accounts after using QR codes or downloading from unofficial websites.

Customers can download the PayByPhone app at:

- The App Store - <https://apple.co/49Tv3WF>
- On Google Play - <https://bit.ly/4gRErg1>
- Important advice:
- PayByPhone does NOT use QR codes to download its app
- South Hams District Council does NOT use QR codes on any of its car park signs
- **Please be alert & do not download information for PayByPhone where a QR code is being used**

Date26/3/2025.....

Signed.....
Mrs E Hitchins – Chair Brixton Parish Council

Garden waste service

South Hams residents can sign up to or renew their subscription for the garden waste collection service using the website www.southhams.gov.uk/gardenwaste

- The fee is going up to £68 this year to cover costs
- Anyone who signs up between 3 February and 1 April 2025 will pay a discounted fee of £65
- There is a maximum of two subscriptions (which will cover two brown wheelie bins) per household.
- For current subscribers who renew before 1 April, there will be no changes to their service, and they can continue to use their brown bin with no interruptions.

Open Forum Closed

79. Welcome and Apologies for Absence

Apologies were received from Cllrs Ian Martin and Tony Carson and accepted by all councillors.
Apologies were received from District Cllr Julie Carson

80. Declarations of Interest

Cllr Hitchins declared an interest in agenda point 82.3 (Chair of Feoffee Trust) and 86.1 (Chair of River Yealm Water Quality Working Group)

81. Confirmation of minutes of meeting of Brixton Parish Council Wednesday 29th January 2025

Cllr Hawken proposed to accept the minutes of the meeting on 29th January 2025 as an accurate record of the meeting, seconded by Cllr Gillard. Cllr Wills abstained. All others in attendance were unanimous. Cllr Hitchins signed the minutes of the relevant meeting.

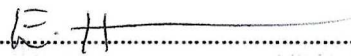
82. Financial Matters

82.1 To receive and ratify the approval of the finance statement for February 2025

| Receipts: | Amount | |
|---|-------------------------|--------------------------------|
| Wembury Parish Council contribution | £442.00 | River Yealm Annual + River Fly |
| Cornwood contribution | £442.00 | River Yealm Annual + River Fly |
| Yealmpton PC - Silverbridge Way (1/2 maintenance) | £1,320.00 | General |
| Newton & Noss PC | <u>£442.00</u> | River Yealm Annual + River Fly |
| | <u>£2,646.00</u> | |

| Payments: | | |
|---|-------------------------|----------------|
| IDALC - Annual Subscription | £7.00 | General |
| Brixton Feoffee Trust - amenity area financial assistance | £500.00 | General |
| K Aldridge wages | £1,543.35 | General |
| K Aldridge expenses | £15.30 | General |
| K Aldridge office allowance | £35.00 | General |
| K Aldridge - reimburse February zoom | £15.59 | General |
| BPC pension contribution (February) | £377.08 | General |
| A Kay reimburse Community Support HelpBox | <u>£66.65</u> | Cost of Living |
| | <u>£2,559.97</u> | |

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Signed 
Mrs E Hitchins – Chair Brixton Parish Council

17th January 2025

Current Account: £14,269.40
 Deposit Account: £20,315.07
TOTAL: £34,584.47

Statement balance at 2nd July 2024
 Skipton Building Society **£82,624.53**

Current Balance:

| | | |
|---|--------------------------|----------------------------------|
| P3 | £954.26 | |
| Legal Fees | £12,482.69 | |
| Sherford 106 Contribution to Brixton Parish Council | £10,265.98 | |
| Brixstix funds | £757.50 | |
| Brixton History Group | £533.09 | |
| Cofflete Creek (s106 funds) | £3,964.58 | Available to be claimed - s106 |
| Yealm Community Energy - 2022 Grant (Bee Wild) | £199.70 | |
| Green Fund | £382.63 | |
| Community Emergency Plan Grant | £115.45 | |
| Community Amenity Space (Cofflete) Comm Tog Fund | £2,479.84 | |
| River Yealm Water Quality (annual 2022) | £71.41 | VAT has been claimed back |
| River Yealm Water Quality (annual 2024) | £720.00 | See note 1 regarding River Yealm |
| River Yealm Water Quality (annual 2025) | £375.00 | |
| River Yealm Water Quality - River Fly 2025 | £951.00 | |
| Silverbridge Way expansion | £6,000.00 | |
| Cost of Living Crisis | £540.65 | |
| Library Support Fund Grant - DCC | <u>£123.54</u> | |
| Total of Fund allocated | <u>£32,988.16</u> | |

Notes

1. River Yealm Water Quality Working Group funds are being collected by BPC (contributions will be received from 6 riparian parishes - BPC, YPC, N&N, WPC, Cornwood and Sparkwell) - BPC will hold these funds

2. River Yealm Annual 2025 contribution is £125.00

River Yealm River Fly 2025 contribution is £317.00

Therefore, monies BPC will receive from 6 riparian parishes are £442.00

Cllr Hawken proposed that BPC approve the finance report for February, seconded by Cllr Clegg. All others in attendance were unanimous.

82.2 Discuss and possibly approve the donation from 2024 / 2025 budget to 1st Brixton and Yealmpton Scout Group

The Growth and Recruitment Officer for the Scouts Association is working with the South Devon District Scouts and looking to relaunch the Scouting provision at the 1st Brixton & Yealmpton Scout Group. Cllr MacLennan proposed that BPC offer a donation of £400.00 (this is in the 2023 / 2024 budget), seconded Cllr Nix. All others in attendance were unanimous.

82.3 Clarification regarding funds to Brixton Feoffee Trust

At January 2025 meeting, it was approved that BPC contribute £500.00, as financial assistance, for the upkeep of the Feoffee Trust's two amenity areas within the village. As clarification Cllr Gillard proposed that BPC contributes £500.00 in this financial year (2023 / 2024) and in the next financial year (2024 / 2025), seconded Cllr Hawken. Cllr Hitchins abstained. All others in attendance were unanimous.

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Signed E. Hitchins
 Mrs E Hitchins – Chair Brixton Parish Council

Cllr Hitchins used her Chairmans prerogative to add the following agenda item:

82.4 Appoint Internal Auditor for 2023 / 2024

Cllr Wills proposed that BPC appoint Peter Vassallo to complete the internal for 2023 / 2024 at a cost of £160.00, seconded Cllr Clegg. All others in attendance were unanimous.

83. Planning applications received from SHDC and DCC during January / February 2025

4117/24/ARM

Application for approval of all reserved matters for 258 residential dwellings, on parcels 34-42 & associated parking along with all necessary infrastructure including, highways, drainage, landscaping, sub stations, as part of Phase 3B of Sherford New Community, pursuant to approval 0825/18/VAR (which was an EIA development & an Environmental Statement was submitted)

Sherford New Community Elburton Plymouth PL9 8DD

Cllr Nix proposed that BPC submit a recommendation of 'support', seconded Cllr Gillard
All others in attendance were unanimous.

0250/25/ARM

Application for approval of all reserved matters for 288 residential dwellings, on parcels 1-12 & associated parking along with all necessary infrastructure including, highways, drainage, landscaping, sub stations, as part of Phase 3B of Sherford New Community, pursuant to approval 0825/18/VAR (which was an EIA development & an Environmental Statement was submitted)

Sherford Housing Development Site Brixton

Cllr Nix proposed that BPC submit a recommendation of 'support', seconded Cllr Hawken
All others in attendance were unanimous.

84. Planning decisions made by SHDC / DCC during January / February 2025 (to note)

3400/24/VAR – Conditional Approval

Application for variation of Condition 3 (use) of planning consent 3695/21/VAR

Northlands, Chittleburn Close Brixton PL8 2FL

85. Planning appeals (to note)

85.1 Appeal submitted.

Appeal reference: APP/K1128/C/24/3356305

Description of development: Without Planning Permission, carrying out of operational development comprising the following: - The construction of a timber framed garage and associated hard standing and erection of timber fence

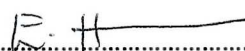
Halwell Cottage, Halwell Farm, Spriddlestone. PL9 0DR

85.2 Appeal decision

Appeal reference: APP/K1128/W/24/3353842 - Appeal dismissed.

Sungates, Chittleburn Hill, Brixton, Devon PL8 2BJ

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Signed 
Mrs E Hitchins – Chair Brixton Parish Council

86. Local issues relating to Brixton Parish as a whole

1. Relevant updates from River Yealm Water Quality Working Group held 28th January 2025

To include:

- Request for funding – annual running cost RiverFly project costs

The River Yealm Water Quality Working group re-elected Cllr Hitchins as Chair and the Terms of Reference were updated. The group has agreed there will be a River Yealm Water Quality Group website; this will be live soon. This is an exceptional piece of work with all the reports and information user friendly. There is also a Facebook page.

Cllr Hawken proposed that BPC contribute a total of £442.00 to the work of the River Yealm Water Quality Working Group – comprising of £125.00 for the 2025 annual contribution and £317.00 towards the River Fly project, seconded Cllr Gillard. Cllr Hitchins abstained. All others in attendance were unanimous.

2. Dementia Friendly Parishes around the Yealm (DFPY)

To include:

- Update regarding action plan and Dementia Friendly Training

Cllr Hitchins has liaised with Claire Puckey, Community Development Lead for DFPY to deliver two 'Dementia Awareness Raising' sessions, these will be a talk in Brixton Community Room on Thursday 22nd May 2pm – 4pm and Wednesday 4th June 7pm – 9pm.

Prior to this, all Councillors will complete the free online training session provided by the Alzheimer's Society to become a dementia friend. The Clerk and Cllrs Carson, Clegg, Gillard, Hawken, Hitchins, MacLennan, Martin and Wills have completed their training.

- International, National, Regional, and local Plymouth University Dementia Conference – 11th April 2025

Cllr Hitchins will be attending.

3. Community Safety – Fraud and Scams

Cllr Hitchins explained details of a personal experience of a recent attempted scam.

Clerk to investigate whether D&C Police offer any leaflets regarding awareness of scams to ensure the community is alert and aware of potential scams and fraud.

Cllr Hitchins used her Chairmans prerogative to add the following two agenda items:

4. VE Day

This was previously discussed by BPC and a decision was made not to co-ordinate any event for VE day. Cllr Hitchins stated this agenda item had been added due to resident enquiry. The Platinum Jubilee was a very well attended event with a large working group, but for the Coronation this was reduced to a small group of three people. BPC will support any events that are organised by any other group within the community. There will be an event in Newton and Noss on 8th May.

5. Local Government Reorganisation (LGR)

Following discussions in the open forum, regarding the email received today from PCC Head of Devolution and Local Government Reorganisation asking for a meeting with the parish clerk, it was agreed that Cllr Hitchins and Clerk will attend this meeting together. Clerk will also contact IDALC group Secretary to ask her to liaise with the Chair of the group to convene an urgent meeting regarding this correspondence.

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Signed E. H
Mrs E Hitchins – Chair Brixton Parish Council

87. Local Issues relating to Brixton

1. Climate Change / Bio-diversity update

To include:

- **Active Travel – Brixton to Plymouth (to include Dawes Lane)**

Cllrs Hitchins and Carson along with a parishioner met PCC Portfolio Holder for Transport along with a PCC Officer on 30th January. During the meeting it was stated that this would not be completed in the short term. He agreed to take this to a PCC Cabinet meeting the following week. There is no further update.

- **PCC Cycle Route Classification dated 2017 (Dawes Lane)**

There is no further update.

- **Update from SHDC on Local Cycling and Walking Infrastructure Plan (LCWIP)**

The LCWIP looks at cycling and walking in an area and aims to identify improvements on routes that exist already to make them safer or more appealing to people using them. Cllr Hitchins submitted comments on behalf of BPC. There is no further update at this stage.

- **Update on the area beside the bus stop on A379 by Winstone Lane**

The area is in the process of being cleared and planted by the Bee Friendly Group prior to the installation of the self-watering scenic rectangular planter. This will be completed during the Spring.

- **Update on St Mary's Church churchyard**

Cllr Hitchins, St Mary's Church Warden, and Alex Whish produced an agreed plan of mowing regimes for 2025 which had been forwarded to SHDC. The intention is to reach a balance between the churchyard being accessible for families and improving its biodiversity.

SHDC has liaised with its Grounds Maintenance team and is looking to balance aesthetics/complaints/biodiversity and propose the following regime:

- Late Feb/March – Cut entire site (avoiding any known areas of bulbs)
- May – Cut 'regular cut' areas of paths/wild area edges/any specified front of church areas
- June – Cut 'regular cut' areas of paths/wild area edges/any specified front of church areas
- Late July/early Aug – Cut entire site – with a rake of the 'wildlife areas'
- Late Aug/Sept – Cut 'regular cut' areas of paths/wild area edges/any specified front of church areas
- Oct – Cut entire site

BPC have allocated £600 in its budget for 2024 / 2025 which can be used to cover the cost of the raking. Cllr Hitchins stated that St. Mary's PCC will be meeting on the 4th March and this proposal will be on its agenda. Clerk to circulate information to all BPC.

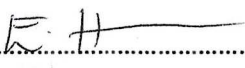
2. Highways

To include Highways Projects

- **Update regarding Monkey Lane**

DCC has agreed to issue a Traffic Regulation Order (TRO) request for Monkey Lane to be downgraded to a multi-use lane (Pedestrians, Cyclists and Horse Riders) with a prohibition of vehicles except for access. The advert / consultation for this project has now closed. BPC has received details PDSs of the scheme plan, signposts, bollards and sign schedule for the proposed works. A temporary traffic order has been received stating that these works will be completed at the end of March. Clerk to ask DCC to ensure that there is no fly tipping in this area prior to the bollard installation.

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Signed
Mrs E Hitchins – Chair Brixton Parish Council

- **Update regarding exiting Monkey Lane into Sherford for pedestrians.**

Access from Monkey Lane for pedestrians accessing Sherford Country Park was discussed at the recent Sherford Liaison meeting. It has been confirmed that a path will be in place, running alongside the hedge into the Country Park and will join the existing PROW.

To include Highways / Traffic updates

- **Update on request for reduction in speed limits in and around Brixton**

Cllr Hitchins wrote to County Cllr Hart to ask for a review of the speed limits within the village. At a recent event Cllr Hitchins met DCC Portfolio Holder for Transport – Cllr. Stuart Hughes and has emailed him regarding the speed limits. Cllr Hughes has acknowledged this email.

- **Update regarding training course for volunteers / councillors – Highway Safety Awareness e-learning module**

Clerk has undertaken this training along with Cllrs Carson, Clegg, Hawken, Hitchins, MacLennan, and Wills. Clerk is keeping a record of the training undertaken by volunteers and councillors on their training records.

Cllr Hitchins continues to liaise with street sweeping volunteers to undertake the DCC Highway Safety Awareness e-learning module (this is a free course). An alternative to the e-learning is for volunteers to be handed a paper copy of the module, volunteers would sign to acknowledge receipt of the training and agree to follow the contents.

Clerk to organise a proforma to be signed by these volunteers.

3. The Green – update from Community Engagement regarding parking on The Green

Cllr Hitchins met Nick Colton (DCC Highways Officer), BPC Community Road Warden and parishioner to discuss some options in January following the public consultation 2 years ago.

Nick Colton has designed a potential plan for The Green, this was discussed, and the next step would be to arrange a public consultation with residents in Brixton Community Room – Saturday morning and one evening session to discuss the potential option. Clerk to send out the plan to BPC and to arrange the dates for the consultation.

4. Land at Cofflete Creek update

- **Update on s106 funding for the project**

s106 funding allocated was £23055.00. Spend so far £19,090.42 (net). The remaining figure is £3,964.58. There is also some open space funding of £13,182.59 from Venn Farm Phase 2a which could potentially be used for this project.

- **To include update on interpretation board (Cllr Gillard)**

Community Together Funding - the figure allocated for the original project - Land at former Cofflete Mill – a future community amenity space was £4820.02. Spend so far £2340.18 (net). The remaining figure is £2,479.84 which has been earmarked for the second interpretation board. Nicky Bailey, South Devon National Landscapes is continuing to work on the interpretation board.

- **Update on the project plan for the upper site following public consultation.**

The comments from a public consultation held Saturday 16th November at St. Mary's Church have been collated and an updated project plan completed by Alex Whish circulated to BPC councillors. This shows the plans / drawings for Phase 2.

The following quotation to complete phase 1 was discussed provision of a Bird Hide - £7940.00 (locally sourced and cut oak and sweet chestnut) with an informal path to the hide from existing gate - £1700.00 (27m long - 800mm width – natural timbered edge and mulched), therefore total for phase one is £9640.00 (net). Due to the niche and bespoke works to be completed only one quotation has been obtained.

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Cllr Gillard proposed that BPC accept the quotation as above, for completion of phase 1, at a cost of £9640.00 (net) seconded by Cllr Hawken. All others in attendance were unanimous. Cllr Clegg proposed that BPC approach SHDC for the remaining funds £5675.42 from open space funding from Venn Farm Phase 2a, seconded Cllr Wills. All others in attendance were unanimous.

5. Composters update (Cllr Clegg)

Cllr Clegg stated that 130 tonnes have been shredded, this will be approx. £5300

The installation of the new bunker is imminent.

The land has been prepared in St Mary's Primary School for the new composter which will be delivered to the school w/c 10th March

Fruit trees / chestnut trees will be planted at the composting site and around the drainage lagoon, and towards Monkey Lane.

St Mary's School will be invited to be involved and assist with the planting.

6. Community Emergency Plan (CEP) update

Cllr Hitchins stated that BPC have an historic CEP which needs to be updated by a working group.

There was a recent loss of electricity to some sections of houses in the village and occurrences such as these need to consider by a working group when planning the updated CEP.

To Include

Email regarding Devon Community Resilience Forum

Devon Community Resilience Forum 2025 to be held on 11th March – Cllr MacLennan will attend on behalf of BPC.

7. Cost of Living Crisis update.

The community box remains in the church porch and will continue to provide free household cleaning and basic personal hygiene items along with tinned food throughout the winter. The warm hub in 'The Foxhound' continues every Thursday afternoon between 3-5pm. The Brixton Feoffee Trust will continue to make £100 grants available for urgent financial assistance.

- Update on Cost-of-Living Grants

The following amounts are still available to spend:

Cost of Living Crisis £540.65

- Update on DCC Community Library Support Fund

A grant of £300 had been made by DCC. Bookcases have been purchased to be installed in the church and balance remaining is £123.54.

8. Footpaths / P3 update

Following the P3 meeting in November DCC PROW Officer confirmed that she will walking all the other relevant paths to look at the required works and asking a contractor for a price. Various issues were discussed, with the priority being the works required to the handrail on FP9 and the steps on FP30. There is now further damage to the steps on FP30 due to a fallen tree and a fallen tree on FP26, these have both been reported. She will also be liaising with colleagues at DCC to ensure that the footpaths that are currently diverted in Sherford will be reinstated. There is no update on these works,

9. Silverbridge Way

- Update on the extension

There is no update on this project

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Signed E. H
Mrs E Hitchins – Chair Brixton Parish Council

- **Update on the provision of an additional bench along the path**

At January meeting it was agreed that BPC purchase the 'Exeter' bench which is 100% recycled materials at a cost of £300 + VAT and any cost associated with fittings the bench. Clerk has confirmed that Exeter Bench can be fitted with extended legs so the legs can be dug into the ground and fixed with postcrete or similar. The hole would be as big as the end of the bench which is 45cm x 9cm – so the hole would need to be bigger than this. Cllr Clegg is waiting to obtain agreement from landowner. Cllrs Clegg and Martin will then install the bench.

10. Defibrillators

To include

- **Update on the maintenance of the phone boxes housing the defibrillators**

Clerk has obtained quotations from two contractors for the telephone boxes. One contractor will be able to do internal and external works. Cllrs Clegg and Martin will meet this contractor on site to look at both boxes and explain exactly the work required and obtain a final price. Cllr Clegg confirmed that First Responder, SW Ambulance Service will be replacing the pads

11. Street Furniture

- Update on the condition of the seat at the end of Steer Point Road and plans for refurbishment.

Cllr Hawken proposed that BPC employ a contractor to repair the bench on Steer Point Road at a cost of £335.00 seconded Cllr Gillard. All others in attendance were unanimous.

- **Update on the replacement of noticeboards**

The noticeboards should be ready before the end of the financial year.

- **Discussion regarding bollards and bench on A379**

Cllr Gillard proposed that BPC employ a contractor to prep and paint the 6 rusting bollards on A379 at a cost of £137.50 and to repair and paint the bench next to the noticeboard on A379 at a cost of £206.17, seconded Cllr Hawken. All others in attendance were unanimous.

12. Brixton History Project

To include

- **Email from parishioner regarding 'Memorial Stone Ridge Cross'**

Cllr Hitchins is looking to reconvene this group to look at recording the history of Brixton.

Cllr Hitchins used her Chairmans prerogative to add the following agenda item:

13. Venn Court

Cllr Hitchins stated that the new manager is keen for Venn Court to be a community resource. There will be an afternoon tea on 14th April 1.30pm – 4pm, several community have been invited, and BPC will have a table. All welcome to attend.

88. Local issues relating to Sherford

1. Climate Change / Bio-diversity update

Following a skills workshop on 'how to lay a living hedge' and learn 'coppicing' volunteers will show case their new skills on 5th April and demonstrate how to plant a living hedge.

The Composting Club has been approached by 'Sustainable South Hams' and 'Dig for Devon' to become more involved in composting. The allotments have now been delayed until Spring 2026. The first Environment and Heritage meeting will take place on 19th March.

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Signed E. H.
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Cllr MacLennan is liaising with 'The Box' having undertaken an initial video interview with a Sherford resident, this will hopefully be stored at The Box to preserve the history of the area. She will also conduct a longer video interview with a family originally from Sherford Vale on 14th March.

2. Street Naming Project

- Update on Local and Historical names for Sherford's Green Infrastructure (GI)

Following a recent meeting with Mark Harris, Principal Urban Designer, SHDC a flow chart has been produced with a process to follow for future GI naming. This was discussed at the last Sherford Residents Panel, early consultation with residents is key. The GI process needs to be implemented early to establish any problems with names that had formulated locally that don't fit with the historical naming theme. Agree with a proposal to engage with residents at phase 2D and then 3A and 3B. Mark Harris will update at a future BPC meeting and Sherford Residents Panel meeting.

3. Update on the provision of a new parish council noticeboard for Sherford

Judy Talbot, Project Coordinator Sherford Community Land Trust has been looking at noticeboards from Greenbarnes, this will ensure that they are uniform throughout Sherford. There are two options, either aluminum or timber, aluminum is more robust. Discussion regarding sharing noticeboard, with half dedicated to Brixton Parish Council and the other half to Sherford Community Land Trust – this would be the engraved wording on the noticeboard. The cost is £1,479.63 (net) plus VAT £295.93 totaling £1,775.56. The Sherford Community Land Trust has approached the developers to see if they would look at either paying for or contributing towards replacing the noticeboards that they removed.

Cllr Nix proposed that BPC purchase a shared noticeboard with Sherford Community Land Trust at a cost of up to £1775.56, pending a response from the Sherford Consortium, seconded Cllr MacLennan. All others in attendance were unanimous.

4. Community Emergency Plan update (CEP)

Cllr MacLennan confirmed that she had been in contact with Rob Birtles, Devon Communities Together and will be attending the Devon Community Resilience Forum to be held on 11th March. Cllr MacLennan will be looking to form a working group in Sherford and report back to the Sherford Residents Panel.

5. Traffic Update

To include

- Update on Community Speedwatch

Cllr MacLennan continues to analyse the traffic statistics at site 5 in Sherford (near Sherford Vale School) the volume of traffic has dropped slightly during January 2025 and between September 2024 and January 2025 the articulated lorries amounted to 10% of the traffic volumes on Hercules Road. Eight sessions of Community Speed Watch have taken place along Hercules Road, 1498 vehicles were recorded with three offenders reported.

There has been no activity during February due to the inclement weather.

- Update regarding training course for volunteers - Highway Safety Awareness e-learning module

Cllr MacLennan confirmed that five out of the seven Community Speed Watch volunteers have completed their DCC Highways Safety Awareness e-learning training course and Clerk holds the certificates.

Two out of the three litter pickers have also completed their DCC Highways Safety Awareness e-learning training course and Clerk holds the certificates.

Date 26/3/2025

Signed E. H
Mrs E Hitchins – Chair Brixton Parish Council

- **Proposed stopping up of highway at unnamed road, Plymouth, PL7**
OS grid reference:255861, N:054663; E:255859, N:054669 AND E:255777, N:054679

At the January meeting BPC objected to the details of the above stopping order. Response has been received stating our objection has been passed to Brookbanks Consulting Ltd (applicant)

8. Footpath updates including PROW

FP 15 and FP 18 are PROWs in Sherford, and both are subject to a Diversion Order.

Cllr MacLennan has been liaising with Alex Whish, Principal Green Infrastructure Officer Urban Fringe Team, SHDC, regarding the PROW's. The DCC PROWs Officer is also aware of the requirement to ensure that these PROWs are reinstated.

9. Defibrillators

To include

- **Update on an additional defibrillator**

Judy Talbot, Project Co-Ordinator, Sherford Community Land Trust has written to the Consortium Brookbanks about the installation of a defibrillator at the Country Park. There is no update.

89. Local issues relating to Carrollsland

District Cllr Nix had already explained she is liaising with residents in the Open Forum Clerk has been informed by a resident that he is liaising with MP Rebecca Smith and looking at forming a resident's association to ensure that they can take any matters of concern further.

90. BPC Administration

1. Update BPC Standing Orders, Business Continuity Plan and Scheme of Delegation

Cllr Gillard proposed that BPC update the BPC Standing Orders, Business Continuity Plan and Scheme of Delegation seconded Cllr MacLennan. All others in attendance were unanimous.

2. HR Policies to update: Sickness Absence Policy, Managing Attendance Policy, and Employer Pensions Discretions Policy

Cllr Hawken proposed that BPC adopt the following new policies - Sickness Absence Policy, Managing Attendance Policy and Employer Pensions Discretions Policy, seconded Cllr Nix. All others in attendance were unanimous.

3. Additional policy to update: Policy and Procedure for the Management of Planning applications

Cllr Clegg proposed that BPC update Policy and Procedure for the Management of Planning applications, seconded Cllr MacLennan. All others in attendance were unanimous.

4. Councillor and Clerk training

To include.

- **Cyber awareness training – discuss possibility of BPC councillors completing training**

Clerk has investigated some DALC training and forwarded the details to Cllr Nix

- | | |
|--|--------------------|
| - Cyber user awareness training (Basic) | £14+VAT per person |
| - Cyber security awareness – password management | £15+VAT per person |
| - Cyber security awareness – phishing | £15+VAT per person |
| - Cyber security awareness – video conferencing | £15+VAT per person |

District Cllrs have just completed SHDC Cyber training so District Cllr Nix agreed investigate if this training would be available to parish councils. Cllr Nix will obtain an update.

Date 26/3/2025

Signed E. H.
Mrs E Hitchins – Chair Brixton Parish Council

- **Email from Wembury PC regarding possible planning training**

BPC have informed Wembury PC that they would be interested in attending a planning training session, Wembury will update once this has been arranged.

5. Representative on Yealm Harbour Authority – discuss re-appointment of representative

Cllr Gillard proposed that BPC appoint Martyn Oates as BPC representative to the Yealm Harbour Authority, seconded Cllr Clegg. All others in attendance were unanimous.

91. Councillor Reports

Cllr Clegg stated that he had various complaints regarding the state of the verges at Chittleburn Hill following the works on A379, Cllr Hitchins also mentioned debris that has been left near Brixton Lodge Gardens. Clerk confirmed that she was liaising with DCC regarding these issues and a DCC officer will be visiting the site.

92. Other updates / issues / consultations for discussion

1. Information obtained from Ivybridge Ring and Ride for discussion

To include numbers obtained re Ivybridge Library membership of Brixton residents

Figures obtained from Ivybridge Ring and Ride show that from 1st January 2024 to 1st January 2025 seven passengers have made 106 journeys.

2. Update - South Hams Community Action

- **Update on survey – ‘Transport provision in the South Hams’**

South Hams Community Action are undertaking a survey within Brixton parish, assessing the needs of residents for all forms of transport – both community and public transport. The findings will be mapped against existing provision and enable South Hams Community Action to evidence need and work on identified gaps. The hardcopies and a collection box have been placed in the Foxhound, St Mary's School, Ladybirds Nursery and Sherford Community Hub. South Hams Community Action will also be working with residents of Venn Court. The survey is also available online. The results of these surveys will be published towards the end of March.

- **Closure of South Hams Community Action**

Brixton Parish Council is sad to learn that South Hams Community Action will cease operating from 31 March 2025 due to lack of funding.

3. SHDC Parish Forum – 27th March 2025 – discuss attendance for the meeting.

Cllrs Hitchins and MacLennan will attend this meeting.

4. Update SHDC press release - Council on the lookout again for its community heroes

On behalf of BPC, Cllr Carson has submitted a nomination for Cllr Hitchins in 'Community Champion' category.

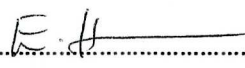
5. Devolution White Paper for Smaller Councils – DALC - Thursday 30th January 2025

Cllr Hitchins attended this meeting on behalf of BPC.

6. Celebrating 60 years of Adventure: Help bring 1st Brixton and Yealmpton Scouts back to life! Open Event – Sunday 23rd March 2025 11am – 2pm

A Growth and Recruitment Officer for the Scouts Association is currently working alongside the South Devon District Scouts to relaunch the Scouting provision at the 1st Brixton & Yealmpton Scout Group. This year marks the 60th anniversary of the 1st Brixton & Yealmpton Scout Group,

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Signed 
Mrs E Hitchins – Chair Brixton Parish Council

And it is hoped to reopen the Beaver Colony (ages 6-8), Cub Pack (ages 8-10), Scout Troop (ages 10-14). An open event will be held on Sunday, 23rd March, from 11am to 2pm at the Scout Hut on Steer Point Road, Brixton. This event will showcase the fun, impact, and significance of Scouting for all involved. All welcome to attend.

Cllr Hitchins used her Chairmans prerogative to add the following agenda item:

7. National Planning Guidance Training

BPC have received an invitation to attend a SHDC briefing regarding the latest National Planning Guidance on 12th March at 5pm (via TEAMS). Cllr Carson will attend on behalf of BPC.

93. Correspondence for information

1. Cascade Temporary Traffic Regulation Orders (TTO) for Road Closures relating to DCC works:

- A379 Elburton Road (near Brixton Road Station Bridge)

Wed 3rd April – Wednesday 3rd July 2024 - Extension for works above extended 3rd July 2025

- Elburton Road & Chittleburn Hill – Monday 3rd February – Saturday 1st March 2025

Between hours of 19:00 and 06:00

2. All weekly bulletins from DCC and SHDC are placed immediately on the websites and Facebook pages

3. South Hams District Council – News Releases

- Unlocking affordable housing in the South Hams: Bold moves for a brighter future
- Garden waste service subscriptions now open in South Hams

Cllr Hitchins closed the meeting at 9.15pm

Next meeting: Wednesday 26th March 2025 in Sherford Community Hub

Kirstie Aldridge, Clerk, Brixton Parish Council

Date 26/3/2025

Signed E. Hitchins
Mrs E Hitchins – Chair Brixton Parish Council