



## **Brixton Parish Council Summons Agenda**

**Councillors are summoned to attend the January meeting of Brixton Parish Council on Wednesday 28<sup>th</sup> January 2026 at 7.00 pm in Sherford Community Hub**

**Members of the public & press are welcome to attend & will have the opportunity to speak during the Open Forum for a maximum of 3 minutes each person**

Report from DCC County Councillor Tony Carson

### **Sherford**

Report from Steven Williams, BPC nominated Director Sherford Community Land Trust

Report from District Councillors Julie Carson and Alison Nix

Feedback on improving communication for the residents of Sherford

Update on issues raised by Sherford residents via [info@sherford.uk](mailto:info@sherford.uk) email

### **Brixton**

Report from District Councillors Julie Carson and Alison Nix

### **Carroll Island**

Report from District Councillors Julie Carson and Alison Nix

### **SHDC General Information**

Report from District Councillors Julie Carson and Alison Nix

### **111. Welcome and Apologies for Absence**

**112. Declarations of Interest** 'Members are invited to declare any personal or declarable pecuniary interests, including the nature and extent of such interests, that they may have in any items to be considered at this meeting.'

**113.** Confirmation of the minutes of the meeting of Brixton Parish Council on Wednesday 26<sup>th</sup> November 2025 to be signed by the Chair.

### **114. Financial Matters**

**114.1** To receive and ratify the approval of the finance statement for December 2025

**114.2** To document the approval of the quarterly independent financial reconciliation (end of December 2025)

**114.3** To receive and approve the finance statement for January 2026

**114.4** To discuss and approve BPC Budget 2026 / 2027

**114.5** To discuss and approve BPC Precept 2026 / 2027

**114.6** To discuss and potentially agree DCC Grass Cutting agreement 2026 / 2027

### **115. Planning applications received from SHDC and DCC during December 2025 / January 2026**

#### **3207/25/FUL**

Proposed change of use from agricultural field to a secure dog walking field

**Land at SX 552 529, Brixton**

#### **3655/25/HHO**

Householder application for insertion of new windows in south elevation at ground floor and provision of additional area of hardstanding adjacent to existing driveway.

**12 Orchard Road, Brixton. PL8 2FE**

### **116. Planning decisions made by SHDC / DCC during December 2025 / January 2026 (to note)**

None

### **117. Premise Licence application - Licensing Department at SHDC**

New premises licence

The Co Op Food Group Ltd, The Ride, Hercules Road, Sherford, PL9 8FA or at Grid ref. SX54285388.

**118. Local issues relating to Brixton Parish as a whole****118.1. Local Government Re-organisation (LGR)**

To include

- Update from any relevant meetings

**118.2 Community Emergency Plan (CEP)**

To include

- Community Engagement Event - Devon Communities Together

**118.3 Relevant updates from Traffic Management Working group held 19<sup>th</sup> January 2026****118.4 Relevant updates from Sherford Liaison meeting 19<sup>th</sup> January 2026****118.5 Yealm Community Energy – Application for Community Benefit Fund****119. Local issues relating to Sherford****119.1 Climate Change / Bio-diversity update****119.2 Street Naming Project**

To include

- Update on Local and Historical names for Sherford's Green Infrastructure

**119.3 Update on the provision of a new parish council noticeboard for Sherford****119.4 Traffic Update**

To include

- Update on Community Speedwatch
- Update regarding training course for volunteers - Highway Safety Awareness e-learning module

**119.5 Footpath updates including PROW****119.6 Defibrillators**

To include

- Update on an additional defibrillator

**119.7 Publicity / events****120. Local issues relating to Brixton****120.1 Climate Change / Bio-diversity update**

- Update regarding signs for 'saving hedgehogs'
- South Devon National Landscape – update on accessible picnic benches

**120.2 Highways**

To include Highways Projects

- Update regarding Monkey Lane
- Update regarding exiting Monkey Lane into Sherford for pedestrians

To include Highways / Traffic update

- Update regarding training course for volunteers / councillors - Highway Safety Awareness e-learning module

**120.3 Land at Cofflete Creek update**

To include

- Update on interpretation board (Cllr Gillard)
- Update on the site
- Update on memorial to resident of Torr

**120.4 Composters update (Cllr Clegg)****120.5 Cost of Living Crisis update**

To include:

- Update on Cost-of-Living Grants

**120.6 Footpaths / P3 updates - Cllr Hawken**

To include

- Update on broken seat on footpath 4, near Mill Lane
- Update on FP 30 / 31

**120.7 Silverbridge Way**

To include

- General maintenance
- Update on the extension
- Update on the tree trunk along the path

**120.8 Defibrillators**

To include

- Update on the maintenance of the phone boxes housing the defibrillators
- Discussion regarding purchase of additional defibrillator pads

**120.9 Street furniture and Village appearance**

To include

- Update on the refurbishment of the bench on A379
- Update on memorial bench on behalf of a parishioner
- Update regarding bus shelter improvements
- Update on planter on A379 by Elbridge bus stop
- Update from monthly street sweeping

**120.10 Update on Wildflower area top of Chittleburn Hill****120.11 Update from Community Road Warden / Snow Warden**

To include:

- Ratify the purchase of additional grit bins and scoops
- Discuss the purchase of additional equipment

**121. Local issues relating to Carrollsland****122. BPC administration****122.1** Discuss and update BPC Standing Orders**122.2** General Practice Policies to update: Complaints Policy**122.3** HR policies to update: Adoption Policy, Annual Leave Policy, Appraisal Policy & Procedure, Anti-Bullying and Harassment Policy, Carers Leave Policy, Compassionate Leave Policy, Code of Conduct, Disciplinary Policy, Emergency / Dependents Policy, Employer Pensions Discretions Policy, Equality and Diversity Policy, Flexible Working Policy, Grievance Policy, Homeworking Policy, Lone Working Policy, Maternity Leave & Pay Policy, Managing Attendance Policy, Paternity Leave & Pay Policy, Performance Improvement Policy & Procedure, Recruitment Policy, Sickness Absence Policy, Training & Development Policy, Whistleblowing Policy**122.4** Discuss and update BPC Snow Plan**122.5** To discuss and approve the risk assessment for volunteer street sweeping / litter clearance**122.6** Discuss and update BPC Business Plan 2026 - 2029**122.7** Discuss and update BPC Action Plan 2026 – 2027**122.8** Civility and Respect Pledge – discuss individual councillors signing ‘Councillor’s Statement of Assurance’**122.9** Councillor and Clerk training

To include

- Update regarding completion of Cyber awareness training
- Update regarding completion of Code of Conduct training (Standards in Public Life)

**122.10** Update regarding application for NALC LCAS Gold Award**122.11** Update regarding a volunteer to represent BPC on the Yealm Harbour Authority**122.12** Discuss BPC newsletter frequency**123. Councillor reports****124. Other updates / issues / consultations for discussion****124.1** South Hams Community Awards – closing date 31<sup>st</sup> January 2026**124.2** DCC - Shaping the future of Devon’s library service consultation – closing date 22<sup>nd</sup> February 2026**124.3** Update from DCC Budget Briefing for District, Parish and Town Councillors – 15<sup>th</sup> January 2026**124.4** Royal Garden Party Nominations**125. Correspondence for information****125.1. Cascade ‘Temporary Traffic Regulation Order\*s (TTO) for Road Closures relating to DCC works:**

- A379 Elburton Road (near Brixton Road Station Bridge) – Monday 21<sup>st</sup> July 2025 – Friday 10<sup>th</sup> July 2026

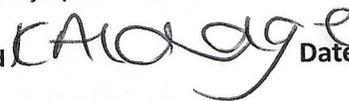
**125.2.** All weekly bulletins from DCC and SHDC are placed immediately on the websites and Facebook pages**125.3.** South Hams District Council – News Releases

- Council launches new campaign to tackle damp and mould in rented homes

**125.4** Thank you – The Brixton Feoffee Trust for maintenance assistance**125.5** Thank you for donations – South Devon District Scouts / 1<sup>st</sup> Brixton and Yealmpton Sout Group, Samaritans, Citizens Advice South Hams, 1<sup>st</sup> Yealm Rainbows, Plympton Foodbank

Kirstie Aldridge, Clerk Brixton Parish Council

Signed

Date: 22<sup>nd</sup> January 2026