



Brixton Parish Council Summons Agenda

**Councillors are summoned to attend the May meeting of Brixton Parish Council on
Wednesday 21st May 2025 at 7.00 pm in Sherford Community Hub**

- 15. Election of Chair
- 16. Election of Vice Chair

**Members of the public & press are welcome to attend & will have the opportunity to speak during the
Open Forum for a maximum of 3 minutes each person**

Report from DCC County Councillor Tony Carson

Sherford

Report from Steven Williams, BPC nominated Director Sherford Community Land Trust
Report from District Councillors Julie Carson and Alison Nix

Brixton

Report from District Councillors Julie Carson and Alison Nix

Carroll Island

Report from District Councillors Julie Carson and Alison Nix

SHDC General Information

Report from District Councillors Julie Carson and Alison Nix

BPC Annual Report - Chair of BPC, Cllr Liz Hitchins

17. Welcome and Apologies for Absence

18. Declarations of Interest 'Members are invited to declare any personal or declarable pecuniary interests, including the nature and extent of such interests, that they may have in any items to be considered at this meeting.'

19. Confirmation of the minutes of the annual parish meeting on Wednesday 30th April 2025 to be signed by the Chair

20. Confirmation of the minutes of the meeting of Brixton Parish Council on Wednesday 30th April 2025 to be signed by the Chair.

21. Financial Matters

- 21.1 To receive and approve the finance statement for May 2025
- 21.2 To document the approval of the independent quarterly financial statement (end of March 2025)
- 21.3 To receive and approve Financial Accounts for year ending 31st March 2025
- 21.4 To receive and agree Section 1 – Annual Governance Statement 2024 / 2025
- 21.5 To receive and agree Section 2 – Accounting Statements 2024 / 2025
- 21.6 To receive the Internal Audit report
- 21.7 Clerk to provide update on VAT claim (October – March 2025)
- 21.8 BPC Insurance Policy 2025 / 2026 – discuss and potentially approve
- 21.9 Data Protection Fee renewal 2025 / 2026 – discuss and potentially approve

22. Planning applications received from SHDC and DCC during April / May 2025

1085/25/HHO

Householder application for cladding existing elevations

Grovelands, Tapps Lane, Brixton. PL8 2BZ

1330/25/FUL

Provision of a Sub Station including access road, landscaping & Biodiversity Net Gain Area
Land at SX 562 542, Basalt Street, Sherford Plymouth

23. Planning decisions made by SHDC / DCC during April / May 2025 (to note)

None

24. Local issues relating to Brixton Parish as a whole**24.1. Local Government Reorganisation (LGR)**

To include

- Update from any relevant meetings

24.2. Dementia Friendly Parishes around the Yealm

To include:

- Update regarding action plan
- Update from Dementia Awareness Week 19th - 25th May 2025

24.3. Update regarding Community Safety – Fraud and Scams

To include

- Discuss information sheet produced by BPC

24.4 Relevant updates from Traffic Management Working Group meeting held on Monday 19th May 2025**25. Local issues relating to Sherford****25.1 Climate Change / Bio-diversity update****25.2 Street Naming Project**

- Update on Local and Historical names for Sherford's Green Infrastructure

25.3 Update on the provision of a new parish council noticeboard for Sherford**25.4 Community Emergency Plan update****25.5 Traffic Update**

To include

- Update on Community Speedwatch
- Update regarding training course for volunteers - Highway Safety Awareness e-learning module

25.6 Footpath updates including PROW**25.7 Defibrillators**

To include

- Update on the additional defibrillator

25.8 Publicity / events**26 Local issues relating to Brixton****26.1 Climate Change / Bio-diversity update**

- Active Travel – Brixton to Plymouth (to include update on Dawes Lane)
Including PCC Cycle Route Classification dated 2017
- Update from SHDC on Local Cycling and Walking Infrastructure Plan (LCWIP)
- Update on the area beside the bus stop on A379 by Winstone Lane
- Update from application to YCE Community Benefit Fund Application Form

26.2 Highways

To include Highways Projects

- Update regarding Monkey Lane
- Update regarding exiting Monkey Lane into Sherford for pedestrians
- Update regarding Community Engagement / Public Consultation - Red Lion Hill / Stamps Hill

To include Highways / Traffic updates

- Update on request for a reduction in speed limits in and around Brixton,
- Update regarding training course for volunteers / councillors - Highway Safety Awareness e-learning module

26.3 The Green – update from Community Engagement / Public Consultation regarding parking on The Green**26.4 Land at Cofflete Creek update**

To include

- Update on s016 funding for the project
- To include update on interpretation board (Cllr Gillard)
- Update on the project plan for the upper site following public consultation

26.5 Composters update (Cllr Clegg)**26.6 Community Emergency Plan update****26.7 Cost of Living Crisis update**

To include:

- Update on Cost-of-Living Grants

26.8 Footpaths / P3 updates - Cllr Hawken**26.9 Silverbridge Way**

To include

- Update on the extension
- Update on the provision of an additional bench along the path

26.10 Defibrillators

To include

- Update on the maintenance of the phone boxes housing the defibrillators

26.11 Street Furniture

- Update on the refurbishment of the seat at the end of Steer Point Road
- Update on the refurbishment of the bollards and bench on A379

26.12 Brixton History Project – Brixton 2000**27. Local issues relating to Carrollsland****28. BPC administration****28.1 Re-appoint representatives to outside bodies and re-appoint members to committees / responsibilities****28.2 Update Standing Orders****28.3 Policies to update: Terms of Reference Planning Sub Committee, Policy & Procedure for Management of Planning Applications and Terms of Reference Traffic Management Working Group****28.4 Councillor and Clerk training**

To include.

- Update regarding completion of Cyber awareness training
- Update regarding applying for NALC LCAS Gold Award

28.5 Discuss the production of an annual newsletter**29. Councillor reports****30. Other updates / issues / consultations for discussion****30.1 South Devon National Landscape**

To include

- South Devon National Landscape Management Plan Review 2025-2030 – Meeting 16th July
- South Devon National Landscape Management Plan Review Public Survey

31. Correspondence for information**31.1. Cascade 'Temporary Traffic Regulation Orders (TTO) for Road Closures relating to DCC works:**

- A379 Elburton Road (near Brixton Road Station Bridge) – Wednesday 3rd April – Wednesday 3rd July 2024
- Extension for works above extended until 3rd July 2025

31.2. All weekly bulletins from DCC and SHDC are placed immediately on the websites and Facebook pages**31.3. South Hams District Council – News Releases****31.4. Thank you for recent donation – Scouts****31.5. Feedback from a parishioner thanking BPC for their recent progress with Monkey Lane and Cofflete**

Kirstie Aldridge, Clerk Brixton Parish Council

Signed

Date: 14th May 2025