



## **Brixton Parish Council Summons Agenda**

**Councillors are summoned to attend the January meeting of Brixton Parish Council on Wednesday 29<sup>th</sup> January 2025 at 7.00pm in Sherford Community Hub**

**Members of public & press are welcome to attend & will have the opportunity to speak during the Open Forum for a maximum of 3 minutes each person**

### **Open Forum**

**Presentation from Graham Clark, Director of GRC Planning regarding planning application 3848/24/OPA (further details regarding the application can be found in agenda point 68)**

**Report from County Councillor John Hart**

### **Sherford**

**Report from Steven Williams, BPC nominated Director Sherford Community Land Trust**

**Report from District Councillors Julie Carson and Alison Nix**

### **Brixton**

**Report from District Councillors Julie Carson and Alison Nix**

### **Carroll Island**

**Report from District Councillors Julie Carson and Alison Nix**

### **64. Welcome and Apologies for Absence**

**65. Declarations of Interest** 'Members are invited to declare any personal or declarable pecuniary interests, including the nature and extent of such interests, that they may have in any items to be considered at this meeting.'

**66. Confirmation of the minutes of the meeting of Brixton Parish Council on Wednesday 27<sup>th</sup> November 2024 to be signed by the Chair.**

### **67. Financial Matters**

**67.1** To receive and ratify the approval of the finance statement for December 2024

**67.2** To document the approval of quarterly independent financial reconciliation (end December 2024)

**67.3** To receive and approve the finance statement for January 2025

**67.4** To further discuss the letter received from Brixton Feoffee Trust requesting financial contribution towards the cost of routine maintenance and upkeep costs of the Trust's two amenity areas within the village following meeting on site with trustees and agree the way forward

**67.5** Update on South Hams Festival 2025 Proposal and request for financial support

**67.6** DCC Grass Cutting agreement 2025 / 2026 – discuss and potentially agree

**67.7** To discuss and approve BPC Budget 2025 / 2026

**67.8** To discuss and approve BPC Precept 2025 / 2026

### **68. Planning applications received from SHDC and DCC during December 2024 / January 2025**

**3621/24/CLE**

Certificate of lawfulness for existing use of annexe as either holiday accommodation or for purposes ancillary to the main house

**Northlands, Chittleburn Close, Brixton PL8 2FL**

**3848/24/OPA**

Outline planning application with some matters reserved (layout and landscaping to be considered) for the provision of three self-serviced self-build / custom build plots

**Land at Sx 544 523, Chittleburn Hill, Brixton**

**3634/24/VAR**

Removal of condition 3 (Use) of planning consent 07/1517/14/F

**Foley Lodge Unit 1A, Chittleburn Business Park, Chittleburn Hill, Brixton, PL8 2PH**

**3633/24/OPA**

Outline planning application with some matters reserved for proposed self-build affordable dwelling

**Land at SX 549 523 Paddock Drive Brixton**

**2871/24/FUL**

RE-ADVERTISEMENT (Noise Assessment) - Provision of a Primary Sub Station including access road, landscaping and Biodiversity Net Gain Area

**Land At Sx 560 548, Plympton**

**4117/24/ARM**

Application for approval of all reserved matters for 258 residential dwellings, on parcels 34-42 & associated parking along with all necessary infrastructure including, highways, drainage, landscaping, sub stations, as part of Phase 3B of Sherford New Community, pursuant to approval 0825/18/VAR (which was an EIA development & an Environmental Statement was submitted)

**Sherford New Community Elburton Plymouth PL9 8DD**

**69. Planning decisions made by SHDC / DCC during December 2024 / January 2025 (to note)****3408/24/TPO – Grant of Conditional Consent**

T11: Ash - Fell due to Ash dieback, T12: Ash - Fell due to Ash dieback & T13: Ash - Fell due to being dead & leaning towards properties. All works for safety reasons due to proximity to buildings & road

**Brixton House Brixton PL8 2AL**

**70. Planning appeals****1936/24/FUL**

Appeal reference: APP/K1128/W/24/3353842

Proposed new dwelling in replacement of previously permitted class Q

**Sungates, Chittleburn Hill, Brixton, PL8 2BJ**

**71. Local issues relating to Brixton Parish as a whole**

1. Relevant updates from Brixton Parish Environment Working Group held 3<sup>rd</sup> December 2024

2. Dementia Friendly Parishes around the Yealm

To include:

- Update regarding action plan and Dementia Friendly Training
- South Hams Dementia Awareness Forum - 15th January 2025
- International, National, Regional, and local Plymouth University Dementia Conference – 11th April 2025

3. Welcome to Brixton Parish letter – discuss and update

**72. Local issues relating to Sherford**

1. Update from Sherford Liaison meeting – 13th January 2025

2. Climate Change / Bio-diversity update

- Update on pilot scheme for composter

3. Street Naming Project

- Update from Community Heritage evening – 4<sup>th</sup> December 6-8pm
- Update on Local and Historical names for Sherford's Green Infrastructure
- Update on a application to name or number a new street from SHDC – Phase 3B, parcels L1-L12

4. Update on the provision of a new parish council noticeboard for Sherford

5. Community Emergency Plan update

6. Cost of Living Crisis update

7. Traffic Update

To include

- Update on Community Speedwatch
- Update regarding training course for volunteers - Highway Safety Awareness e-learning module
- Proposed stopping up of highway at unnamed road, Plymouth, PL7

OS grid reference:255861, N:054663; E:255859, N:054669 AND E:255777, N:054679



## 8. Footpath updates including PROW

## 9. Defibrillators

To include

- Update on the existing defibrillator in Sherford
- Discuss the location of defibrillators in Sherford and if there is a requirement for additional defibrillators

**73. Local issues relating to Brixton**

## 1. Climate Change / Bio-diversity update

- Active Travel – Brixton to Plymouth (to include update on Dawes Lane)
  - Including PCC Cycle Route Classification dated 2017
  - Update from SHDC on Local Cycling and Walking Infrastructure Plan (LCWIP) including consultation details
  - Update on the area beside the bus stop on A379 by Winstone Lane
  - Update on St Mary's Church churchyard
- To include SHDC 'Headstone push testing'

## 2. Highways

To include Highways Projects

- Update regarding Monkey Lane
- Update regarding exiting Monkey Lane into Sherford for pedestrians

To include Highways / Traffic updates

- Update on request for reduction in speed limits in and around Brixton,
- Update on the progress from 'lengthsman' with regard clearing drain on A379
- Update regarding training course for volunteers / councillors - Highway Safety Awareness e-learning module

## 3. The Green – update from Community Engagement regarding parking on The Green

## 4. Land at Cofflete Creek update

To include

- Update on s016 funding for the project
- To include update on interpretation board (Cllr Gillard)
- Update on the project plan for the upper site following public consultation

## 5. Composters update (Cllr Clegg)

## 6. Community Emergency Plan update

## 7. Cost of Living Crisis update

To include:

- Update on Cost of Living Grants
- Update on DCC Community Library Support Fund

## 8. Footpaths / P3 updates - Cllr Hawken

## 9. Silverbridge Way

To include

- Update on the extension
- Update on soft closing gate mechanisms
- Update on the provision of an additional bench along the path
- Update on the maintenance contract for Silverbridge Way from 2025

## 10. Defibrillators

To include

- Update on the maintenance of the phone boxes housing the defibrillators
- Discuss the location of defibrillators in the parish and if there is a requirement for additional defibrillators

## 11. Street Furniture

- Update on the condition of the seat at the end of Steer Point Road and plans for refurbishment
- Update on the replacement of noticeboards

**74. Local issues relating to Carrollsland****75. BPC administration**

## 1. Climate Change Policies to update: Brixton Parish Environment Working Group Terms of Reference, Environmental Policy, Environmental Policy Action Plan

## 2. Implement new and update existing HR policies: Adoption Policy, Annual Leave Policy, Anti-Bullying and Harassment Policy, Appraisal Policy and Procedure, Carers Leave Policy, Code of Conduct, Compassionate Leave Policy, Disciplinary Policy, Emergency / Dependent Leave Policy, Equality and Diversity Policy, Flexible Working Policy, Grievance Policy, Homeworking Policy, Lone Working Policy, Maternity Leave and Pay Policy, Paternity

Leave and Pay Policy, Performance Improvement Policy and Procedure, Recruitment Policy, Training and Development Policy

3. Implement and update other policies: Whistleblowing, Data Protection Policy, Document Retention Policy, Information Technology Policy, Social Media and Electronic Communication Policy, Expenses Policy, Sick Leave Absence policy
4. Discuss and update BPC Snow Plan
5. Councillor and Clerk training  
To include.
  - Cyber awareness training – discuss possibility of BPC councillors completing training
  - Email from Wembury PC regarding possible planning training
6. Discuss the changes made to the format of BPC agenda for 2025
7. Discuss and approve the updated BPC Business Plan
8. Discuss and approve the BPC Action Plan for 2025
9. Note the change of meeting date for July 2025

## 76. Councillor reports

### 77. Other updates / issues / consultations for discussion

1. Information obtained from Ivybridge Ring and Ride for discussion  
To include numbers obtained re Ivybridge Library membership of Brixton residents
2. Update regarding Bus services from Brixton to Plymouth
3. Update - South Hams Community Action Transport provision in the South Hams
4. Email from WPC regarding a 'shared youth worker'
5. SHDC Parish Forum – 27<sup>th</sup> March – discuss attendance for the meeting
6. Strengthening the standards & conduct framework for local authorities in England consultation – 26<sup>th</sup> Feb 2025
7. Discuss SHDC press release - Council on the lookout again for its community heroes
8. Feedback from IDALC meeting – Tuesday 21<sup>st</sup> January 2025,
9. Devolution White Paper for Smaller Councils – DALC - Thursday 30<sup>th</sup> January 2025

### 78. Correspondence for information

#### 78.1 Cascade 'Temporary Traffic Regulation Orders (TTO) for Road Closures relating to DCC works:

- A379 Elburton Road (near Brixton Road Station Bridge) – Wednesday 3<sup>rd</sup> April – Wednesday 3<sup>rd</sup> July 2024  
Extension for works above extended until 3<sup>rd</sup> July 2025
- Elburton Road & Chittleburn Hill – Monday 3<sup>rd</sup> February – Saturday 1<sup>st</sup> March 2025  
Between hours of 19:00 and 06:00

78.2 All weekly bulletins from DCC and SHDC are placed immediately on the websites and Facebook pages

#### 78.3 South Hams District Council – News Releases

- New proposals discussed for a resident discounted parking scheme
- Have your say on car parking proposals
- South Hams wants improvements to Devon's water infrastructure
- District Council doing all it can to help residents during cost of living crisis
- South Hams District Council states its position on local government reform
- Council on the lookout again for its community heroes

78.4 Thank you – Brixton Magazine, Ivybridge Ring & Ride, Dementia Friendly Parishes around the Yealm, 1<sup>st</sup> Yealm Brownies & Rainbows, South Hams Community Action, Samaritans

Kirstie Aldridge, Clerk Brixton Parish Council

Signed



Date: 23<sup>rd</sup> January 2025