

Brixton Parish Council Responsibilities & Representatives

May 2025

Item	Role	People (<u>lead underlined</u>)
Administration and Organisation	Parish Clerk's employment Councillors' duties Press liaison	<u>Cllr Hitchins</u> & Wills
Finance	Responsible Finance Officer Finance policy External Audit Internal audit Independent BPC quarterly check	Parish Clerk Clerk & <u>Cllr Wills</u> PKF Littlejohn Peter Vassallo Cllr Nix
Communications	BrixtonDevon website Parish Council Website LOVEBrixton Facebook page Brixton Village Facebook page Sherford Facebook page	Kirstie Aldridge Clerk Ian Calvert on behalf of BPC Greg Webb on behalf of BPC TBC on behalf of BPC
Planning	Planning Committee Chair Planning Committee Vice Chair Committee Members	<u>Cllr Martin</u> <u>Cllr Wills</u> (Cllr Clegg) All Cllrs
Environment	Repairs and maintenance Grass cutting verges Silverbridge Way The Green Tree Warden Bee Wild Group Climate Change Emergency Planning Working Group River Yealm Water Quality Working Group Sustainable South Hams	Clerk & Cllrs Clerk & Cllrs Cllr Clegg Cllr Wills & Edd Arran on behalf of BPC Cllr Hawken Cllr Hitchins with Alex Whish Cllrs Hitchins, Nix, Carson, MacLennan and Clerk Cllrs Hitchins, Carson and Clerk Cllr Hitchins
Public Rights of Way /P3	P3 Co-ordination	Cllr Hawken
Traffic	Community Road Warden Community Speed Watch – Brixton Community Speed Watch - Sherford Traffic Management Working Group	Roger Smith Roger Smith, Jim Eccles Cllr MacLennan Cllrs Hitchins, Wills, Carson, MacLennan and Clerk

Parish Plans		
Brixton Neighbourhood Plan	Implementation	Cllr Hitchins
Community Emergency Plan	Co-ordinator	TBC
Sport & Recreation Plan	Implementation	Cllr Hitchins
Brixstix Play Space	Inspection/monitoring	Cllr Gillard
Land at Cofflette	Cofflete Amenity Space Project	Cllrs Hawken, Gillard and Carson with Alex Whish
Monkey Lane	Implementation	Cllr Hitchins in conjunction with DCC
Other BPC representatives	Brixton Community Association	Cllr Hitchins
	Brixton Composters	Cllr Clegg
	Brixton Feoffee Trust	Cllr Hitchins
	Carroll Island Community Liaison	Cllr Nix
	Dementia Friendly Parishes around The Yealm	Cllr Hitchins
	Ivybridge & District Association of Local Councils (IDALC)	Cllrs Wills & Hitchins
	Police Advocate Representative	Cllr Martin
	Sherford Community Liaison	Cllr Hitchins, MacLennan and Nix
	Sherford Community Panel Including the following: - The Communications Working Group - The Shops and Events Working Group - The Environment and Heritage Working Group	Cllr MacLennan
	Sherford Community Church	Cllr MacLennan
	Sherford Green Infrastructure Naming Programme	Cllr MacLennan
	Sherford Over 50s Group	Cllr MacLennan
	South Devon National Landscape Liaison Councillor	Cllr Hitchins
	Yealm Estuary to Moor Project	Cllr Carson
Other representatives on behalf of BPC	BPC Snow Warden	Roger Smith
	Hele Foundation	Roger Wakeham on behalf of BPC

	River Yealm Harbour Authority	Martyn Oates on behalf of BPC
	Sherford Community Plan	Grahame MacLennan on behalf of BPC Cllr MacLannan
	Westcountry Rivers Trust Citizen Science Investigation	Alex Whish on behalf of BPC
	Yealm Estuary to Moor Project	Alex Whish on behalf of BPC