

# Brixton Parish Council



## Action Plan 2026 / 2027

## **Brixton Parish Council Action Plan 2026 / 2027**

Introduction	3
Context	3
Why has Brixton Parish Council decided to produce an Action Plan?	3
Action Plan	
- Communications	4
- Governance	6
- Liaison	7
- Parish Plans	
Incorporating Environment, Parish Appearance, Health & Wellbeing and Housing	9

## **Introduction**

Brixton Parish Council Action Plan for 2026 / 2027 sets out what it is going to do in the forthcoming year. The Plan takes into account the issues facing the council and how it intends to respond with the resources available.

## **Context**

The emphasis throughout this Action Plan is value for money, efficiencies and collaboration.

Through a planning process Brixton Parish Council (BPC) has a shared vision and direction, to protect what is important and to consider new ways of getting things done.

BPC, as the first tier of government, is uniquely situated to provide the forum for understanding and supporting the needs of its community.

## **Why has Brixton Parish Council decided to produce an Action Plan?**

Having an agreed strategy provides a framework for the Parish Council to work within, enabling it to operate in a more consistent and co-ordinated way, to be proactive rather than reactive in its decision-making. Brixton Parish Council's Action Plan links with its Business Plan and is based on identifying and understanding the community's needs gathered from day-to-day involvement with residents and other key organisations within and beyond the parish.

The Action Plan 2026 / 2027 sets out what the Parish Council is going to do over the forthcoming year and takes into account the issues facing the parish and how BPC will be able to respond with the resources available.

The Action Plan has been prepared and approved by BPC. It is essentially a planning tool to assist BPC with the practical decisions to be taken at the monthly meetings, supported by an annual review process that helps BPC and parishioners, look back on its performance.

The Action Plan is linked very closely to the allocation of resources – mostly financial, but people's time and energy as well.

More information about the work of the Parish Council can be found on its website at  
[www.brixtonparishcouncil.gov.uk](http://www.brixtonparishcouncil.gov.uk)

## Communications

Project	Action	Resource Implications	Budget Implications	Timescales
Maintain and update BPC website	Clerk to ensure that the website is up to date and relevant for parishioners and the community	Clerk time		Ongoing
Produce a monthly newsletter and annual BPC newsletter	Clerk to produce a monthly newsletter to include a summary of the minutes alongside other relevant information which will be available on BPC website and to parishioners who have subscribed to the latest news bulletins  Clerk to produce an annual parish newsletter which specifies the work the Council has achieved in the past year and future projects.	Clerk time  Clerk time		Quarterly  Annually
Continue to produce an annual report	Chair to produce an annual report for the Annual Meeting of BPC	Councillor time		Annually – May
Continue to improve opportunities for parishioners to have information about the work of BPC e.g. noticeboards, emails, websites	Noticeboards on A379 in Brixton village, Sherford and Carroll Island to be regularly updated  Parishioners are able to sign up for regular updates via the BPC website and Sherford Community Land Trust website	Clerk / Councillor time  Clerk time		Ongoing  Ongoing
To plan to increase the number of BPC meetings in Sherford	Rotate location of BPC meetings between Brixton Community Room and Sherford Community Hub		Room Hire per meeting - £25 Brixton £20 Sherford	Ongoing

Continue to develop parishioner email communications	Continue to encourage parishioners to join BPC's mailing list by completing the 'sign up' form on the website	Clerk time		Ongoing
Continue to contribute to the information on the BrixtonDevon website	Administrator to ensure that the website is up to date and relevant for parishioners		£500 paid to BrixtonDevon administrator yearly	Ongoing
Publish BPC minutes on the BPC website	Ensure that up to date minutes are displayed on the BPC website	Clerk time		Monthly (after BPC meeting)
Take every opportunity to use the LOVE Brixton and Brixton Village Facebook page	Ensure all relevant information / communications are sent to admin for LOVE Brixton and Brixton Village Facebook page	Clerk time Volunteer time		Ongoing

## Governance

Project	Action	Resource Implications	Budget Implications	Timescales
BPC monthly meetings	To promote being family friendly by holding monthly parish council meetings in term time only. No meetings in August and December.	Councillor time		Ongoing
Business Plan and Action Plan	To regularly monitor all the work of BPC and its Action Plan / Business Plan	Councillor time		Ongoing
Ensure BPC delivers value for money	To reconcile the accounts on a quarterly basis against the budget  Continually review ways of working and make grant applications when and where appropriate	Clerk time		Quarterly  Ongoing
Funding	Apply for funding / grants where appropriate	Clerk time Chair time		Ongoing
Improve effectiveness of BPC	Complete annual performance review of the clerk  Review the work of BPC by reviewing Action Plan / Business Plan	Clerk time Councillor time  Clerk time Councillor time		Annually  Annually
LCAS	To continue to adhere to the requirements of the NALC Gold LCAS  Reaccredited January 2026	Clerk time Councillor time		Ongoing
Planning Applications	To meet the local authorities (DCC & SHDC) requirements for recommendations on planning applications within the stated timescales	Councillor time		Ongoing
Training	To ensure BPC councillors and the clerk access appropriate training and updates		Within allocated budget of £800	Ongoing

## Liaison

Project	Action	Resource Implications	Budget Implications	Timescales
Composters	Continue the close working relationship with Brixton Composting Group – councillor attending regular meetings and reporting back to BPC	Councillor time		Ongoing
Crime and Disorder To reduce crime and disorder to help residents and businesses feel safe	Ensure regular liaison with Police Sargeant and BPC is represented on Police Advocate Scheme	Councillor time		Ongoing
Dementia Friendly Parishes around the Yealm	To represent BPC on the Committee of Dementia Friendly Parishes around the Yealm	Chair time		Ongoing
New residents	Continue to engage with the new residents of Brixton Parish Ensure each new residents is issued with a Welcome Letter	Clerk time Councillor time		Ongoing
Partnership meetings / District meetings	To ensure that BPC is represented at partnership and district meetings as required e.g. IDALC, South Hams consultation events with Parish Councils	Clerk time Councillor time		Ongoing
Sherford	To ensure that BPC is represented at Sherford Liaison meeting  BPC nominated Director to represent BPC on the Sherford Community Land Trust Ltd	Councillor time  Volunteer time		Ongoing  Ongoing
Traffic Management Working Group	To continue the quarterly meetings to progress the Traffic Management Plans for the parish with DCC Local Highways Officer	Clerk time Councillor time DCC Highways Officer time Volunteer time		Quarterly meetings

Yealm Harbour Authority	To represent BPC and liaise with Yealm Harbour Authority	Volunteer time		Ongoing
Other organisations	Continue working together with the schools (Brixton & Sherford), Brixton Feoffee Trust, Brixton Community Association, Churches (Brixton & Sherford), Sherford Community Land Trust and Sherford Residents Association to find ways to enhance and improve the lives of local people	Clerk time Councillor time Volunteer time		Ongoing
Voluntary organisations	To support those voluntary organisations which benefit the health and wellbeing of the residents of Brixton  Review annual grants to organisations Samaritans, Citizens Advice South Hams, Ivybridge Ring n Ride, Youth / Scouts, Brownies / Rainbows. Royal British Legion, St Marys, Yealmpton & Brixton Community Friendship Project, St Mary's Brixton and Sherford Vale School	Clerk time Councillor time	£5165 for grants	Ongoing  Annually

## Parish Plans

### Incorporating Environment, Parish Appearance, Health & Wellbeing and Housing

Project	Action	Resource Implications	Budget Implications	Timescales
Continue developing and completing environmental projects as required	Continue to improve the planting on the verges	Clerk time Councillor time Climate Change grant		Ongoing
Implement the agreed policies and action plans in the Brixton Neighbourhood Plan including the modification (2024)	Apply the agreed policies and plans in the Neighbourhood Planning making recommendations for all planning applications	Councillor time		Ongoing
Review Brixton Parish Neighbourhood Plan	Conduct a full review of the Brixton Parish Neighbourhood Plan	Councillor time Clerk time Volunteer time		Ongoing
Involve residents in promoting a sense of community	Offer opportunities to parishioners for further engagement in community activities e.g. monthly street sweeping, litter picking, joining the Traffic Management Working Group, Brixton Parish Environment Working Group and Cost of Living Group or being part of project groups e.g. Land at former Cofflete Mill, 100 years 1918-2018 History Project	Clerk time Councillor time Volunteer time		Ongoing
Appearance of the village	Ensure that the roads and lanes are kept clear for the pleasure of residents and visitors by continuing the monthly community street sweeping	Volunteer time		Ongoing (monthly)
	Encourage litter picking	Volunteer time		Ongoing
	Continue working with SHDC and SHDC and St Mary's PCC regarding the cutting regime in St Mary's churchyard	Clerk time Councillor time	£600 towards the upkeep	Ongoing

	<p>Continue working with Brixton Feoffee Trust to improve the amenity areas owned by Brixton Feoffee Trust</p> <p>Ensure that the telephone boxes that house the defibrillators are fit for purpose</p>	<p>Clerk time Councillor time</p> <p>Clerk time Councillor time</p>	<p>£600 towards the upkeep</p> <p>£500 for maintenance</p>	Ongoing
Brixton Sport and Recreation Plan	<p>Completion of the improvements to Footpath 26</p> <p>Changing Monkey Lane into a pedestrian / cycle / bridle way access to Sherford Community</p> <p>Progress Elliot's Hill Green Gym</p>		<p>Grant</p> <p>BPC reserves £8000 paid 2024/2025</p> <p>Grant</p>	<p>Ongoing</p> <p>Ongoing</p> <p>Ongoing</p>
Climate Change	Brixton Parish Environment Group to meet quarterly to implement the Environment Policy and Action Plan	<p>Clerk time Councillor time Volunteer time Grant</p>	Grant	Ongoing
Cost of Living	To ensure that there is a constant awareness of the impact of the Cost-of-Living Crisis for the residents of the parish The Cost-of-Living Crisis Working Group will meet regularly with other organisations to support the community	<p>Clerk time Councillor time Volunteer time</p>	<p>£500 from BPC Grants Donations</p>	Ongoing
Composters	To continue the close working relationship with Brixton Composters and regular reporting to BPC	Councillor time		Ongoing

Dementia Friendly	Promote Brixton as a Dementia Friendly Parish with clerk and all councillors having completed Dementia Friends training  Training to be provided by Dementia Friendly Parishes around the Yealm to all councillors and interested parishioners in Brixton and Sherford locations	Councillor time  Clerk time  Councillor time Volunteer time		By end of 2026
Emergency Planning	Review the existing Emergency Plan for Brixton to ensure that it is fit for purpose and discuss the requirement / responsibility for an Emergency Plan for Sherford	Clerk time  Councillor time	Grant	Ongoing
Land at Cofflete Mill	Continue to implement the second phase of the plan for the site at Cofflete following the public consultation		S106 funding	Ongoing
Monkey Lane	BPC will continue to work with DCC on the reclassification of Monkey Lane to a footpath, cycle way and bridle way linking to Sherford Country Park and improve the surface and drainage	Clerk time  Councillor time	BPC reserves £8000 paid 2024/2025  £2000 for surface / drainage issues	End of financial year
PROW	Continue to liaise with DCC PROW Officer and volunteers to maintain the footpath network within the parish		P3 Grant	Ongoing
Safety of the roads	Ensure continuous improvement of the safety of the roads for pedestrians and drivers in the parish  Continue to discuss the Traffic Calming project for Red Lion Hill / Stamps Hill with DCC		s106 funding	Ongoing

	<p>Increase traffic monitoring through Speed watch in Brixton and Sherford</p> <p>Continue to use the Brixton VAS and Sherford traffic statistics to monitor speed of traffic</p>	Volunteer time		
River Yealm Water Quality Working Group	To continue contributing to the work of River Yealm Water Quality Working Group	Clerk time  Councillor time	Ongoing  Ongoing	
Silverbridge Way extension	In collaboration with Yealmpton Parish Council progress plans to extend Silverbridge Way inside the hedge from its current exit on the A379 to Bens Farm Shop	Chair time	BPC ring fenced £6k  £3000 plus grants	Ongoing project
The Green	A working group will be deployed to look at parking on The Green		BPC reserves  Grant	Ongoing

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This document is reviewed annually

Kirstie Aldridge – Clerk Brixton Parish Council