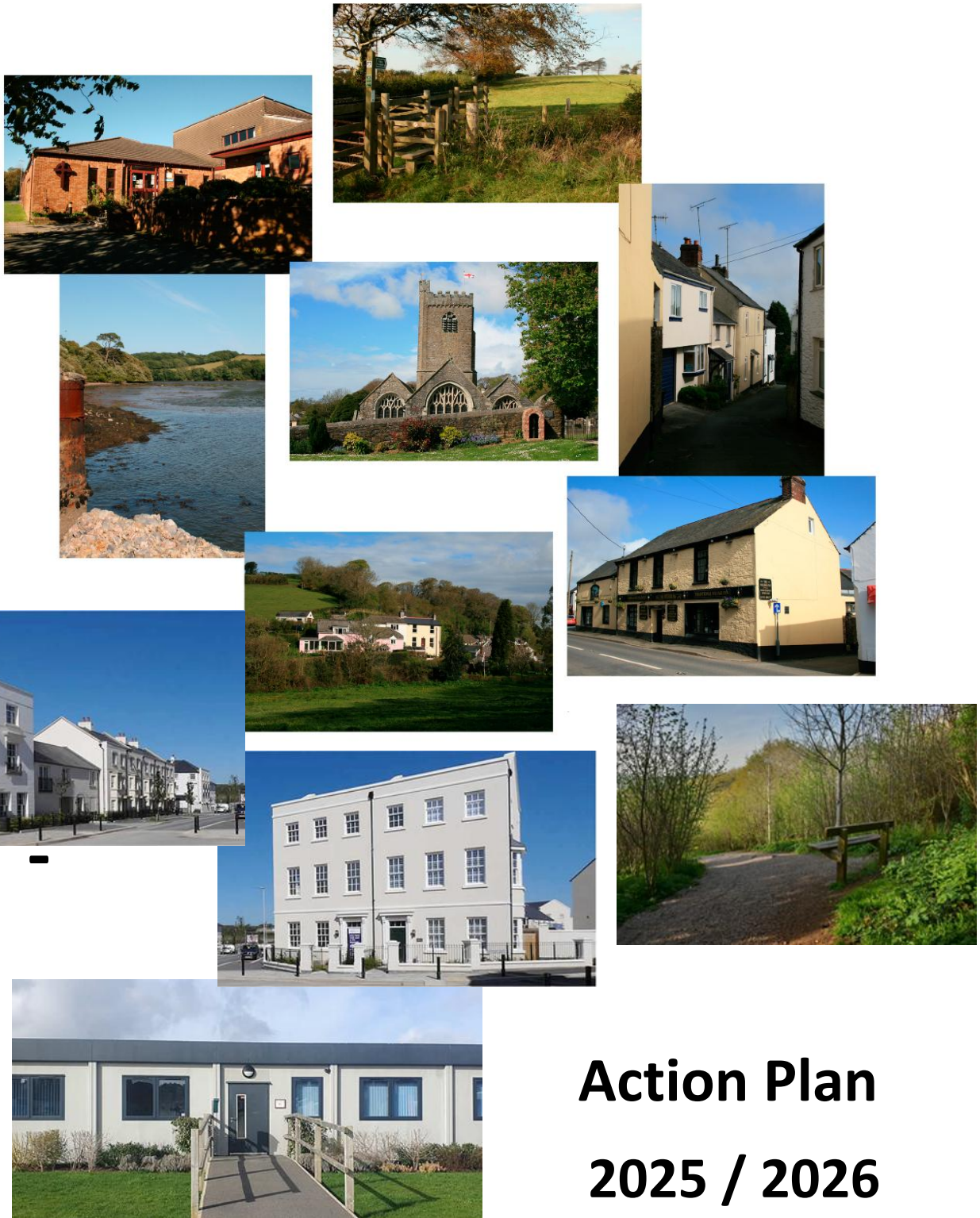


Brixton Parish Council



Action Plan 2025 / 2026

Brixton Parish Council Action Plan 2025 / 2026

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Introduction

Brixton Parish Council Action Plan for 2025 / 2026 sets out what it is going to do in the forthcoming year. The Plan takes into account the issues facing the council and how it intends to respond with the resources available.

Context

The emphasis throughout this Action Plan is value for money, efficiencies and collaboration.

Through a planning process Brixton Parish Council (BPC) has a shared vision and direction, to protect what is important and to consider new ways of getting things done.

BPC, as the first tier of government, is uniquely situated to provide the forum for understanding and supporting the needs of its community.

Why has Brixton Parish Council decided to produce an Action Plan?

Having an agreed strategy provides a framework for the Parish Council to work within, enabling it to operate in a more consistent and co-ordinated way, to be proactive rather than reactive in its decision-making. Brixton Parish Council's Action Plan links with its Business Plan and is based on identifying and understanding the community's needs gathered from day-to-day involvement with residents and other key organisations within and beyond the parish.

The Action Plan 2025 / 2026 sets out what the Parish Council is going to do over the forthcoming year and takes into account the issues facing the parish and how BPC will be able to respond with the resources available.

The Action Plan has been prepared and approved by BPC. It is essentially a planning tool to assist BPC with the practical decisions to be taken at the monthly meetings, supported by an annual review process that helps BPC and parishioners, look back on its performance.

The Action Plan is linked very closely to the allocation of resources – mostly financial, but people's time and energy as well.

More information about the work of the Parish Council can be found on its website at www.brixtonparishcouncil.gov.uk

Communications

Project	Action	Resource Implications	Timescales
Maintain and update BPC website	Clerk to ensure that the website is up to date and relevant for parishioners and the community	Clerk time	Ongoing
Produce annual BPC newsletter with four bulletins a year	Clerk to produce four news bulletins specifying the work the Council has achieved in the last quarter which will be available on BPC website and to parishioners who have subscribed to the latest news bulletins and	Clerk time	Quarterly
	Clerk to produce an annual parish newsletter which specifies the work the Council has achieved in the past year and future projects.	Clerk time	Annually
Continue to produce an annual report	Chair to produce an annual report for the Annual Meeting of BPC	Councillor time	Annually – May
Continue to improve opportunities for parishioners to have information about the work of BPC e.g. noticeboards, emails, websites	Noticeboards on A379 in Brixton village, Sherford and Carrollsland to be regularly updated	Clerk / Councillor time	Ongoing
	Parishioners are able to sign up for regular updates via the BPC website and Sherford Community Land Trust website	Clerk time	Ongoing
To plan to increase the number of BPC meetings in Sherford	Rotate location of BPC meetings between Brixton Community Room and Sherford Community Hub	Room Hire per meeting - £25 Brixton £20 Sherford	Ongoing
Continue to develop parishioner email communications	Continue to encourage parishioners to join BPC's mailing list by completing the 'sign up' form on the website	Clerk time	Ongoing
Continue to contribute to the information on the BrixtonDevon website	Administrator to ensure that the website is up to date and relevant for parishioners	£500 paid to BrixtonDevon administrator yearly	Ongoing

Publish BPC minutes on the noticeboard, Brixton magazine and BPC website	Ensure that up to date minutes are displayed on the noticeboard, BPC website and forwarded to the editor of the Brixton Magazine.	Clerk time	Monthly (after BPC meeting)
Take every opportunity to use the LOVE Brixton and Brixton Village Facebook page	Ensure all relevant information / communications are sent to admin for LOVE Brixton and Brixton Village Facebook page	Clerk time Volunteer time	Ongoing
Continue to work with editor of Brixton magazine	Continue to look to assist with the running costs of the monthly Brixton Magazine	£600 (annual)	Ongoing

Governance

Project	Action	Resource Implication	Timescales
BPC monthly meetings	To promote being family friendly by holding monthly parish council meetings in term time only. No meetings in August and December.	Councillor time	Ongoing
Business Plan and Action Plan	To regularly monitor all the work of BPC and its Action Plan / Business Plan	Councillor time	Ongoing
Ensure BPC delivers value for money	To reconcile the accounts on a quarterly basis against the budget Continually review ways of working and make grant applications when and where appropriate	Clerk time	Quarterly Ongoing
Funding	Apply for funding / grants where appropriate	Clerk time Chair time	Ongoing
Improve effectiveness of BPC	Complete annual performance review of the clerk Review the work of BPC by reviewing Action Plan / Business Plan	Clerk time Councillor time Clerk time Councillor time	Annually Annually
LCAS	To continue to adhere to the requirements of the NALC Quality Gold LCAS BPC to reapply for Gold status prior to the expiry of the award in November 2025	Clerk time Councillor time Clerk time Councillor time	Ongoing September 2025
Planning Applications	To meet the local authorities (DCC & SHDC) requirements for recommendations on planning applications within the stated timescales	Councillor time	Ongoing
Training	To ensure BPC councillors and the clerk access appropriate training and updates	Within allocated budget	Ongoing

Liaison

Project	Action	Resource Implications	Timescales
Composters	Continue the close working relationship with Brixton Composting Group – councillor attending regular meetings and reporting back to BPC	Councillor time	Ongoing
Crime and Disorder To reduce crime and disorder to help residents and businesses feel safe	Ensure regular liaison with Police Sergeant and BPC is represented on Police Advocate Scheme	Councillor time	Ongoing
Dementia Friendly Parishes around the Yealm	To represent BPC on the Committee of Dementia Friendly Parishes around the Yealm	Chair time	Ongoing
New residents	Continue to engage with the new residents of Brixton Parish Ensure each new residents is issued with a Welcome Letter	Clerk time Councillor time	Ongoing
Partnership meetings / District meetings	To ensure that BPC is represented at partnership and district meetings as required e.g. IDALC, South Hams consultation events with Parish Councils	Clerk time Councillor time	Ongoing
Sherford	To ensure that BPC is represented at Sherford Liaison meeting	Councillor time	Ongoing
	BPC nominated Director to represent BPC on the Sherford Community Land Trust Ltd	Volunteer time	Ongoing
Traffic Management Working Group	To continue the quarterly meetings to progress the Traffic Management Plans for the parish with DCC Local Highways Officer	Clerk time Councillor time DCC Highways Officer time Volunteer time	Quarterly meetings
Yealm Harbour Authority	To represent BPC and liaise with Yealm Harbour Authority	Volunteer time	Ongoing

Other organisations	Continue working together with the schools (Brixton & Sherford), Brixton Feoffee Trust, Brixton Community Association, Churches (Brixton & Sherford), Sherford Community Land Trust and Sherford Residents Association to find ways to enhance and improve the lives of local people	Clerk time Councillor time Volunteer time	Ongoing
Voluntary organisations	<p>To support those voluntary organisations which benefit the health and wellbeing of the residents of Brixton</p> <p>Review annual grants to organisations South Hams Community Action (previously CVS), Samaritans, Citizens Advice South Hams, Ivybridge Ring n Ride, Youth / Scouts, Brownies / Rainbows. Royal British Legion, St Marys, Yealmpton & Brixton Community Friendship Project, St Mary's Brixton and Sherford Vale School</p>	<p>Clerk time Councillor time</p> <p>£4865 for grants</p>	<p>Ongoing</p> <p>Annually</p>

Parish Plans

Incorporating Environment, Parish Appearance, Health & Wellbeing and Housing

Project	Action	Resource Implications	Timescales
Continue developing and completing environmental projects as required	Continue to improve the planting on the verges	Clerk time Councillor time Climate Change grant	Ongoing
Implement the agreed policies and action plans in the Brixton Neighbourhood Plan including the modification (2024)	Apply the agreed policies and plans in the Neighbourhood Planning making recommendations for all planning applications	Councillor time	Ongoing
Involve residents in promoting a sense of community	Offer opportunities to parishioners for further engagement in community activities e.g. monthly street sweeping, litter picking, joining the Traffic Management Working Group, Brixton Parish Environment Working Group and Cost of Living Group or being part of project groups e.g. Land at former Cofflete Mill, 100 years 1918-2018 History Project	Clerk time Councillor time Volunteer time	
Appearance of the village	Ensure that the roads and lanes are kept clear for the pleasure of residents and visitors by continuing the monthly community street sweeping	Volunteer time	Ongoing (monthly)
	Encourage litter picking	Volunteer time	Ongoing
	Continue working with SHDC and SHDC and St Mary's PCC regarding the cutting regime in St Mary's churchyard	Clerk time Councillor time £600 towards the upkeep	Ongoing
	Continue working with Brixton Feoffee Trust to improve the amenity areas owned by Brixton Feoffee Trust	Clerk time Councillor time £500 towards the upkeep	Ongoing
	Ensure that the telephone boxes that house the defibrillators are fit for purpose	Clerk time Councillor time £3000 for maintenance	

Brixton 100 years 1918 – 2018 History Project	To progress plans in conjunction with 1918 – 2018 (100 years history)	Councillor time Volunteer time	Ongoing
Brixton Sport and Recreation Plan	Completion of the improvements to Footpath 26	Grant	Ongoing
	Changing Monkey Lane into a pedestrian / cycle / bridle way access to Sherford Community	BPC reserves £8000 paid 2024/2025	Ongoing
	Progress Elliot's Hill Green Gym	Grant	Ongoing
Climate Change	Brixton Parish Environment Group to meet quarterly to implement the Environment Policy and Action Plan	Clerk time Councillor time Volunteer time Grant	Ongoing
Cost of Living	To ensure that there is a constant awareness of the impact of the Cost-of-Living Crisis for the residents of the parish The Cost-of-Living Crisis Working Group will meet regularly with other organisations to support the community	Clerk time Councillor time Volunteer time Grants Donations £200 from BPC	Ongoing
Composters	To continue the close working relationship with Brixton Composters and regular reporting to BPC	Councillor time	Ongoing
Dementia Friendly	Promote Brixton as a Dementia Friendly Parish with clerk and all councillors to complete Dementia Friends training	Councillor time Clerk time	By end of April 2025
	Training to be provided by Dementia Friendly Parishes around the Yealm to all councillors and interested parishioners in Brixton and Sherford locations	Clerk time Councillor time Volunteer time	By end of 2025
Emergency Planning	Review the existing Emergency Plan for Brixton to ensure that it is fit for purpose and discuss the requirement / responsibility for an Emergency Plan for Sherford	Clerk time Councillor time Grant	Ongoing

Land at Cofflete Mill	Continue to implement the second phase of the plan for the site at Cofflete following the public consultation	s106 funding	Ongoing
Monkey Lane	BPC will continue to work with DCC on the reclassification of Monkey Lane to a footpath, cycle way and bridle way linking to Sherford Country Park	Clerk time Councillor time £8k already paid to DCC	End of financial year
PROW	Continue to liaise with DCC PROW Officer and volunteers to maintain the footpath network within the parish	P3 grant	Ongoing
Safety of the roads	Ensure continuous improvement of the safety of the roads for pedestrians and drivers in the parish Continue to discuss the Traffic Calming project for Red Lion Hill / Stamps Hill with DCC Increase traffic monitoring through Speed watch in Brixton and Sherford Continue to use the Brixton VAS and Sherford traffic statistics to monitor speed of traffic	s106 funding Volunteer time	Ongoing
River Yealm Water Quality Working Group	To continue contributing to the work of River Yealm Water Quality Working Group	Clerk time Councillor time	Ongoing Ongoing
Silverbridge Way extension	In collaboration with Yealmpton Parish Council progress plans to extend Silverbridge Way inside the hedge from its current exit on the A379 to Bens Farm Shop	Chair time BPC ring fenced £6k Grants	Ongoing project
The Green	A working group will be deployed to look at parking on The Green	BPC reserves Grant	Ongoing

Original action plan approved 31st January 2024

This revised version approved by Brixton Parish Council 29th January 2025

This document is reviewed annually

Kirstie Aldridge – Clerk Brixton Parish Council