

# Brixton Parish Council Responsibilities & Representatives

May 2026



Item	Role	People (lead underlined)
Administration and Organisation	Parish Clerk's employment / appraisal Councillors' duties Press liaison	<u>Cllrs Hitchins &amp; Wills</u>
Finance	Responsible Finance Officer Finance policy External Audit Internal audit Independent BPC quarterly check	Parish Clerk Clerk & <u>Cllr Wills</u> PKF Littlejohn Peter Vassallo Cllr Nix
Communications	BrixtonDevon website Parish Council Website LOVEBrixton Facebook page Brixton Village Facebook page Sherford  Improving Communication with Sherford Consortium Working Group	Kirstie Aldridge Clerk Ian Calvert on behalf of BPC Greg Webb on behalf of BPC Anna Murray Sherford Consortium and Judy Talbot Sherford Community Land Trust on behalf of BPC  Cllrs Hitchins, MacLennan & Clerk
Planning	Planning Committee Chair Planning Committee Vice Chair Committee Members	<u>Cllr Martin</u> <u>Cllr Wills</u> (Cllr Clegg) All Cllrs
Environment	Repairs and maintenance Grass cutting verges Silverbridge Way upkeep / maintenance Monkey Lane upkeep / maintenance The Green Tree Warden Brixton Parish Environment Working Group  River Yealm Water Quality Group Sustainable South Hams	Clerk & Cllrs Clerk & Cllrs Cllr Clegg Cllr Clegg Cllr Wills & Edd Arran on behalf of BPC Cllr Hawken Cllrs Hitchins, Nix, Carson, MacLennan and Clerk Cllrs Hitchins, Carson and Clerk Cllr Hitchins

Public Rights of Way /P3	P3 Co-ordination	Cllr Hawken
Traffic	Community Road Warden Community Speed Watch – Brixton Community Speed Watch - Sherford Traffic Management Working Group Police Liaison traffic management Sherford Working Group	Roger Smith Roger Smith Cllr MacLennan Cllrs Hitchins, Wills, MacLennan & Clerk Cllrs Hitchins, MacLennan and Clerk with D&C Police and Sherford Consortium
<b>Parish Plans / Projects</b>		
Brixton Neighbourhood Plan	Implementation	Cllr Hitchins with Clerk (admin support)
Sherford Community Emergency Plan	Co-ordinator	Cllr Prem MacLennan
Brixton Community Emergency Plan	Co-ordinator	TBC
Sport & Recreation Plan	Implementation	Cllr Hitchins
Brixstix Play Space	Inspection/monitoring	Cllr Gillard
Land at Cofflette	Cofflete Amenity Space Project	Cllr Hitchins with Alex Whish
Silverbridge Way extension	Implementation – Working Group with YPC	Cllrs Hitchins, Clegg and Hawken
Parking on land in Old Road	Implementation – Working Group with The Feoffee Trust	Cllrs Hitchins and Nix
<b>Other BPC representatives</b>	Brixton Community Association	Cllr Hitchins
	Brixton Composters	Cllr Clegg
	Brixton Feoffee Trust	Cllr Hitchins
	Carrollisland Community Liaison	Cllr Nix
	Dementia Friendly Parishes around The Yealm	Cllr Hitchins
	Defibrillator Guardian	Cllr Clegg
	Ivybridge & District Association of Local Councils (IDALC)	Cllrs Wills & Hitchins
	Police Advocate Representative	Cllr Martin
	Sherford Community Land Trust (alternative Director)	Cllr MacLennan
	Sherford Community Liaison	Cllrs Hitchins and MacLennan

	<p>Sherford Community Panel Including the following:</p> <ul style="list-style-type: none"> <li>- The Communications Working Group</li> <li>- The Shops and Events Working Group</li> <li>- The Environment and Heritage Working Group</li> <li>- Oral Histories of Sherford</li> </ul>	Cllr MacLennan
	Sherford Community Church	Cllr MacLennan
	Sherford Green Infrastructure Naming Programme	Cllr MacLennan
	Sherford Over 50s Group	Cllr MacLennan
	South Devon National Landscape Liaison Councillor	Cllr Hitchins
	Yealm Estuary to Moor Project	Cllr Carson
<b>Other representatives on behalf of BPC</b>	BPC Snow Warden	Roger Smith
	Hele Foundation	Roger Wakeham on behalf of BPC
	River Yealm Harbour Authority	Martyn Oates on behalf of BPC
	Sherford Community Land Trust Director	Steven Williams
	Westcountry Rivers Trust Citizen Science Investigation	Alex Whish on behalf of BPC
	Yealm Estuary to Moor Project	Alex Whish on behalf of BPC